



Creating a Civil Appeal and documents in Appellate eFiling NJ eDATA

**New Jersey Electronic Docketing
of
Appeals and Tracking Application**



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Steps for Creating a Civil Appeal

First time User Registration

Register for NJeDATA by going to the NJ Courts website:

<http://www.judiciary.state.nj.us/>

Click on the Attorney Registration and Contact information Link.



Link to Online Registration

Click on Attorney Online Registration and Payment Center button.



First Time Users or Returning Users

Follow instructions for the First time users on the page. Returning users, Click **Login**.

Home Courts Forms General Information Legal News & Publications Online Resources Opinions Programs & Services Self-Help Center Search

SHARE

Attorney Registration and Payment

Returning Users

Login with the User ID and Password you previously created.
[Login](#)
[Forgot your User ID? Click here.](#)
[Forgot your password? Click here.](#)

First-time Users - One-time Account Setup

Your temporary password can be used only once. It expires when you create your permanent password. In the future, use your permanent password to login as a "returning user".

Firms

- Find your **User ID and temporary password** in the instruction letter that was mailed to your managing partner. Go to step 2 below.

Individual Attorneys

- Login with the unique **User ID and temporary password** located below the "Amount Due" on the invoice portion of your 2013 billing form.
- Create your permanent password, make note of it for future use, and submit the requested basic data.
- Go to your email inbox and click on the link in the activation email that you should have received. If there is no activation email, check your spam or junk folders, then [contact us](#).
- Add lfcp@judiciary.state.nj.us to your Address Book to ensure that you receive future notices regarding the annual assessment.
- Read the statement below and check the box to continue.

☐ I understand that I will no longer receive paper bills, that I must keep my e-mail address current, and that I have added lfcp@judiciary.state.nj.us to my "approved sender" list.

[Setup Account](#)

Additional assistance can be found with the [tutorial](#) and [help](#).

OR

You can also click on the Appellate eFiling link from the New Jersey Courts website.

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

Home Courts Forms General Information Legal News & Publications Online Resources Opinions Programs & Services Self-Help Center Search

Search

Essential Links

- NJ Courts en Español
- State of New Jersey
- NJ State Bar Assoc.
- About NJ Courts
- ADA Accommodations
- Administrative Offices
- Calendars & Schedules
- Concerned about Fair Treatment?
- Driving Directions
- eCourts
- Guardianship Monitoring

Insights: African American History Month 2016

African American History Month

African American History Month 2016

[Click here for Weather Related Closings](#)


Criminal Justice Reform: The Judiciary and its criminal justice reform partners are making major strides in reforming the criminal justice system to ensure fairness and protect communities.

NJMC DIRECT Pay Your Traffic Ticket Online

Questions about using NJMCDirect? [Contact us.](#)

- [Check Jury Reporting Message](#)
- NEW Appellate eFiling**
- [Attorney Registration and Contact Information](#)
- [Civil Mediation Resources](#)
- [eCourts](#)
- [Foreclosure Prevention Resources](#)
- [Law and General Equity Motion Orders](#)
- [Take Our Survey](#)


This is the webpage for Appellate Division eFiling System (NJ eDATA), where you can find information regarding NJ eDATA. You can click on eDATA Login button to get the login screen also, or save the webpage as a favorite.


New Jersey Courts
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[Search](#)

[Appellate Division Home](#)

Appellate Division eFiling System (NJ eDATA)


[eDATA Login](#)

NJ eDATA (New Jersey Electronic Docketing of Appeals and Tracking Application) is an interactive, web based application to assist attorneys, in good standing, to complete or upload legal forms for Appellate court matters in all case types.

The Appellate Division electronic filing system (eDATA) was developed under Chief Justice Rabner's initiative for an electronic filing system of court documents, records management, and repository.

Upcoming phases:

June 29, 2015, eDATA is available to the attorneys who have a JACS (Judiciary Account Charge System) collateral account.

In the near future, eDATA will be available to all attorneys when the system for using the credit card application is made available.

Attorneys who use the system as an Appellant or Cross Appellant and are initiating a Notice of Appeal, Motion for Leave to Appeal or Cross Appeal **must** have a JACS account and this number must be entered on the fee page. [Click here](#) for information if you do not have a JACS account.

* All users of eDATA must first be registered electronically through the Judiciary Online Attorney registration portal. In addition, all users of eDATA must be added to a security list in order to have access to the eDATA tab. In order to register, please contact the Appellate eFiling team at NJeDATAnotices.Mailbox@judiciary.state.nj.us or by phone at 609-292-4591.

General Information	User Manuals	Rules
About eDATA eDATA Benefits First Time Filer's Requirements Common Filing Deficiencies Frequently Asked Questions User Agreement - Copy eDATA System Generated Forms List of Fees Helpful Tips Glossary	Guide to Attorney Registration for eDATA Guide to Complete First Time User Information in eDATA Criminal Manual Civil Manual	Appellate Division Rules

Notices to the Bar

July 6, 2015 -- Notice -- Further Expansion of Electronic Filing in the Appellate Division (eDATA) to Licensed Attorneys Using the Judiciary Account Charge System (JACS)

January 21, 2015 -- Electronic Filing in the Appellate Division (eDATA)

January 21, 2015 -- Appellate Division Electronic Filing System (eDATA) - Appeals in Children-in-Court Cases


October 16, 2014 -- Additional Information Security Measures for JEFIS, eDATA, and eCourts Users - Effective Nov. 5, 2014

April 29, 2014 -- Rule Relaxation - Appellate Division eFiling System - eDATA


May 16, 2013 -- Electronic Filing in the Appellate Division (eDATA)

Registered Users Log In

Log in using filer's User Id (Bar Id) # and Password.


NJ Courts Online
 Independence • Integrity • Fairness • Quality Service

[NJ Courts Online](#)
[Request Activation Email](#)
[Request User ID Information](#)
[Reset Password](#)


[Login](#)

Effective Monday, April 6, 2015:
 For security reasons we must remove the use of some older security protocols and Internet browsers. If you receive an error after attempting to log on please click on this [link](#) for detailed instructions.

Enter your User ID and password.
 If you have been provided with a temporary password, login below.

User ID:

Password:

[Login](#)

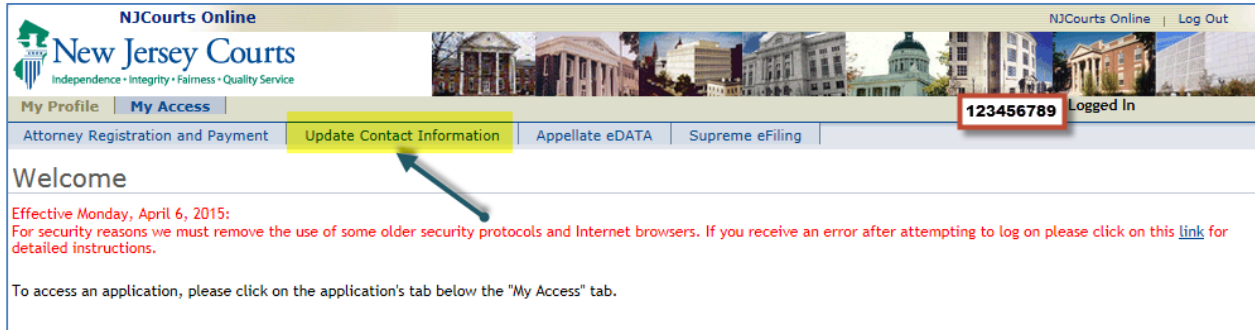
For [Login Help](#), click "Reset Password" or to request information about your existing ID click "Request User ID Information".

[Reset Password](#)
[Request User ID Information](#)

Application Access

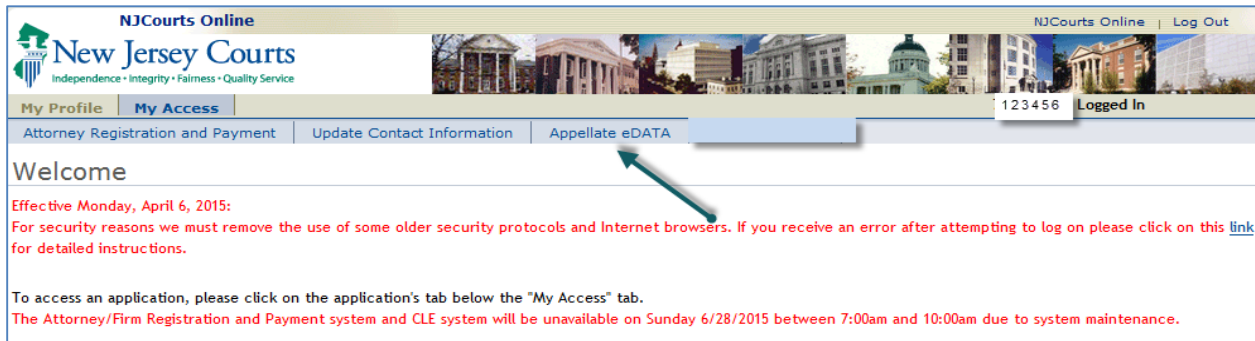
In order to proceed with an eDATA appeal, you must first update your Contact Information on the NJ Courts Application under My Access.

Your firm address information will now be directly pulled from the Central Attorney Management System (CAMS). All attorneys will be required to register online. To verify your contact information, select Update Contact information from My Access tab.



The screenshot shows the NJ Courts Online interface. The top navigation bar includes 'My Profile' and 'My Access'. Under 'My Access', the 'Update Contact Information' tab is highlighted with a yellow background and a blue arrow pointing to it. Other tabs visible are 'Attorney Registration and Payment', 'Appellate eDATA', and 'Supreme eFiling'. A user ID '123456789' and 'Logged In' status are shown in the top right. The main content area displays a 'Welcome' message and a notice about security updates effective Monday, April 6, 2015.

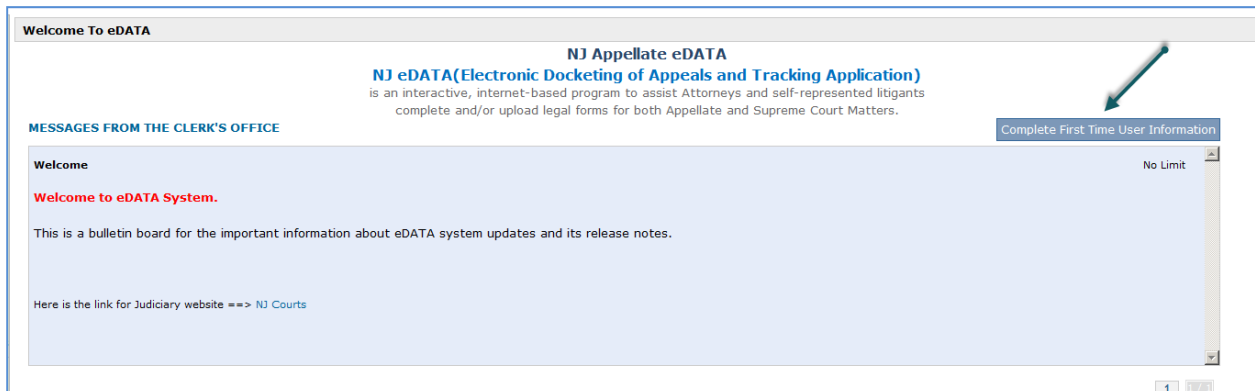
Click on the Appellate eDATA tab under My Access.



This screenshot shows the same NJ Courts Online interface, but the 'Appellate eDATA' tab under the 'My Access' section is now highlighted with a blue background and a blue arrow pointing to it. The user ID '123456' and 'Logged In' status are visible. The main content area includes the same 'Welcome' message and a notice about system maintenance on Sunday 6/28/2015.

First Time User Information

Complete First Time User Information - This is a onetime only event.



The screenshot displays the 'NJ Appellate eDATA' interface. The main heading is 'NJ eDATA(Electronic Docketing of Appeals and Tracking Application)'. Below this, a message states: 'is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.' A blue button labeled 'Complete First Time User Information' is highlighted with a blue arrow. The left sidebar contains a 'Welcome' message and a link to the NJ Courts website.

First time User Agreement

Read the User Agreement.

TERMS AND CONDITIONS OF ACCESS TO AND PARTICIPATION IN NEW JERSEY JUDICIARY ELECTRONIC APPLICATIONS

For the purposes of Agreement, the term "application" includes the Judiciary Electronic Filing and Imaging System (JEFIS), eCourts, Appellate eFiling (NJ eDATA), Supreme Court eFiling, and the Electronic Access Program (EAP) or other systems as designated by the Judiciary.

TERM/TERMINATION

Participation in New Jersey Judiciary Electronic User Applications begins immediately upon the completion of online registration and the designation of the user ID and initial password.

Where applicable, registration constitutes the user's request for, and consent to, electronic service of court-generated documents and documents filed electronically by other parties for cases that are initiated electronically.

The Judiciary may terminate this participation agreement by giving written notice to all parties. The effective date of the termination shall be seven (7) days after the other party's receipt of the notice of termination, unless participation is terminated as described below or unless a Court Rule, Administrative Directive, or other authority indicates otherwise.

Scroll down, confirm and submit the User Agreement.

It will not be a violation of this section for the participant:

- (i) to make copies of instructional or reference material solely for its own use; or
- (ii) to copy or disclose any trial court records or files that are accessible to the public pursuant to the access rules set forth herein or in the instructional or reference materials.

The participant will take all steps reasonably necessary to protect the Judiciary's rights for restricted usage and the participant will advise its employees who are provided access to the application of the restrictions upon duplication, disclosure and use.

☒ I confirm that I have read, understood, and agree to abide by the terms of the user agreement above

Submit

For questions concerning the registration process or for technical problems, contact the Help Desk of the application(s) to which you have been granted access.

NJ eDATA User Agreement

Update My Profile

1. Initially, you are required to update your profile by creating a Submission Password.
2. Additionally, you are required to set up the Security Question and Answer, so that in future, if you ever need to reset your submission password, you can do so by answering your Security Question that you had set up here.

Update My Profile X

SUBMISSION PASSWORD

In NJ eDATA an attorney has the option to permit a secretary, paralegal or associate to enter data for a case but not submit the case. NJ eDATA holds the case in draft form until the attorney of record reviews the case. To submit the case the attorney of record uses a submission password which is created below.

Setting Submission Password

Please type your new submission password:

*Submission Password (case sensitive, minimum 5 characters [a-z,0-9])

*Re-type Submission Password

SECURITY QUESTION

Security question is required to reset the submission password.

Setting Security Question

Select a security question and provide an answer in case you forget your password:

*Security Question

*Answer

Confirm And Go Back To Welcome Page

After updating your user profile, you will see the NJ eDATA Home/Welcome page. Please review all bulletins by clicking on the Next button for any updates or system down times.

- Home
- My Profile
 - Update Submission
 - Password/Security Question
 - Update Email
- Search
 - Case Lookup
- Quick Reference
 - Form Templates
 - Schedule of Fees
 - Glossary of Terms
 - FAQs
 - Common Filing Deficiencies
 - Appellate Division Rules
 - Emergent Application Judge Schedule
- Customer Support
 - 609-292-4591
 - or NJeDATAnotices.Mailbox@judiciary.state.nj.us
- ABOUT THIS PAGE

If you are logging-in for the very

Welcome To eDATA

Appellate Division eFiling System (NJ eDATA)
NJ eDATA (New Jersey Electronic Docketing of Appeals and Tracking Application)
is an interactive, web based application to assist attorneys, in good standing, to complete or upload legal forms for Appellate court matters in all case types.

File NEW Case

My Case List

MESSAGES FROM THE CLERK'S OFFICE

System Down Time
eDATA will be down every Sunday from 7am to 8am for normal system maintenance.

Entered Date: 10/1/2014

First Previous 1 2 3 4 5 6 7 8 9 10 Next Last 9/14

Email and Address

Currently, eDATA system has an established interface with the **eCourts** system to pull out the attorney's emails.

In addition, eDATA system has an established interface with **CAMS** (Central Attorney Management System) to pull out the attorney's associated firms mailing addresses.

Firm ID	Qualifier	Address Type	Address	Email	OPERATION
F00019433	0001	BRANCH OFFICE	201 LITTLETON RD, PO BOX 513 MORRIS PLAINS, NJ 079500000		

First time filers will be required to enter an email address before you can proceed with a filing. Select Update Email and click the Edit button under operation. You can add up to 3 email addresses to receive eDATA notifications, at least one email address must be provided.

EDIT EMAIL

Email1

Email2

Email3

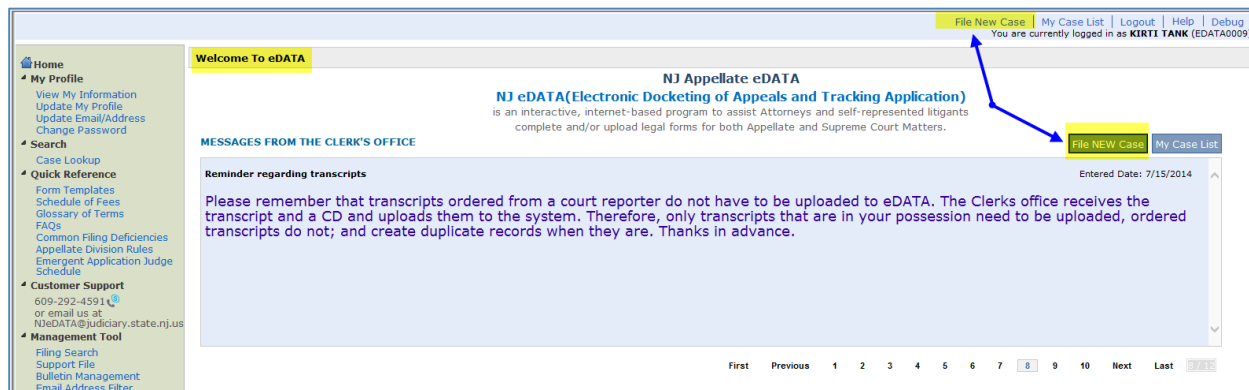
You may update all 3 email addresses. Updating these addresses will change the emails in Appellate eDATA, Supreme eFiling and eCourts systems.

Note: If you are currently registered for eCourts, Appellate eDATA will display the email addresses you entered in the eCourts application. Be advised that any changes to the email addresses in Appellate eDATA will also change the emails in the eCourts and Supreme eFiling systems.

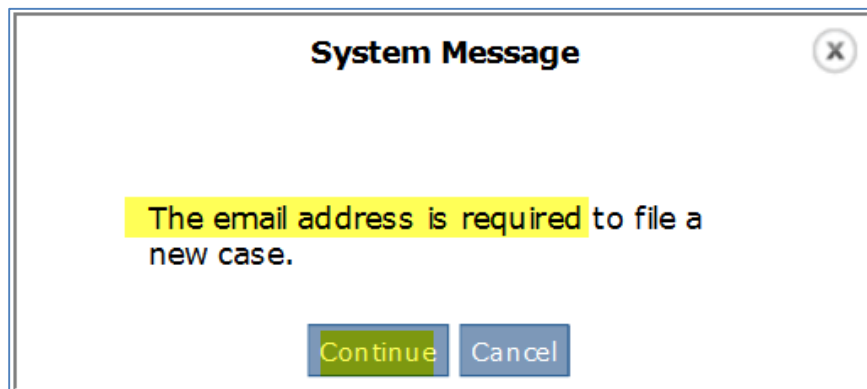
Creating an Appeal

Home/Welcome Page

On the NJ eDATA Home/Welcome page - Choose **File New Case** link or **File New Case** button - both perform the same function.



File NEW Case will display the “Case Lookup” screen, but if we do not have any emails on file, system will give you this pop-up error message.



Continue button will put you on the “Update Email” page, where you can add your emails using the Edit button under the Operation column.

To review previously filed case, click on **My Case List**.

- a) New appeals in Draft (awaiting completion) can be accessed through the edit button.
- b) Appeals with a docket number can be viewed by clicking on the docket number or edited by using the edit button.

My Case List

Below are your Cases with the most recent filings shown first.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003991-14	RICK V MIRIAM	CIVIL	L-6765814-14	OPEN	
A-004117-14	CERCI LANNISTER V. SANSA STARK	CIVIL	L-009999-14	OPEN	
A-003990-14	LOKI OF ASGARD V. THOR OF ASGARD	CIVIL	L-12345-14	OPEN	
AM-000490-14	PENNY PLATE PLAINTIFF V. MARATHON DEFENDANT	CIVIL	L-1742-13	OPEN	
	ABC V DEF	CIVIL	56787	OPEN	
	STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-12345	OPEN	
	DENISE Y. MARIN PLAINTIFF V. LAWRENCE W. LINDSAY DEFENDANT	CIVIL	L-001234-10	OPEN	
A-003981-14	MICKEY MOUSE V DONALD DUCK	CIVIL	L-1-13	OPEN	
	STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-999-14	OPEN	
	JOE MASON PLAINTIFF V. GREEN ACRES CORP DEFENDANT	CIVIL	123456-1	OPEN	

1 2 3 4 5 6 7 10
Records/Page 52 Records -- 1 - 10 Displayed

Case Lookup

To search for possible prior related cases, perform a case lookup search before proceeding.

Search by inputting a TRIAL COURT DOCKET #, click Search. Start with the lead docket # you are using to create the appeal. Additional trial court docket numbers can be searched and added later in case details screen.

If the search result does not return any record, search by PARTY NAME, or a combination of other parameters to narrow down your search results.

Case Lookup - Search required

To file a New Case, begin by searching for related cases by using the search criteria below. Start your search by entering the trial court docket #. Only one criterion is required.

CASE SECTION For docket# or APPELLATE case number formats, [click HERE](#)

TRIAL COURT/AGENCY DOCKET # LT-012345-14

APPELLATE#

CASE TITLE

PARTY SECTION

PARTY NAME

Return to Case List
Return to Welcome Page
Reset Fields
Search

Related Cases

Refer to corresponding letters in diagram.

- Check one or several boxes if the search reveals a related case.
- If your search results yields more cases than fit on one page, click on the drop down arrow to increase the number of items on the page.
- Click one of the radio buttons to indicate a relationship or that none of the cases are related.
- To move to the next page click continue.

Case Lookup Search Results

The following are the matches found for the search criteria you entered.

SEARCH CRITERIA: TRIAL COURT DOCKET #: L-000262-13

<input type="checkbox"/>	COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source
<input type="checkbox"/>	APPELLATE	A-000000-14	JOSE A. A. V. HOS	CIVIL	L-000262-13	HOS STE A RU	05/19/2015	04/17/2015	NJAPP

1 10 Records/Page 1 Records -- 1 - 1 Displayed

Select the action you want to take:

☒ I am filing a **NEW CASE**. These are RELATED CASES to my appeal.

☐ I am adding **MOVANT PARTY INFORMATION** to the selected case above (choose one).

☐ I am filing a **SUBSTITUTION OF ATTORNEY** against the selected case above (choose one).

☐ I am filing **EMERGENT APPLICATION** to the case (choose one).

☐ None of the cases are related to my appeal - continue filing my case.

[Return to Case List](#) [Cancel](#) [Continue](#)

No Search Results found

If there are no records found for search results, click on No Related case found and click continue.

Case Lookup Search Results

The following are the matches found for the search criteria you entered.

SEARCH CRITERIA: TRIAL COURT DOCKET #: LT-012345-14

COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source	OPERATION
-------	-------------	------------	-----------	----------------------	--------------	------------	------------------	-------------	-----------

No record found.

Select the action you want to take:

☒ No related case found matching this search criteria. select continue for the next screen.

☐ To add an appeal with related issues that are not under the same trial/agency # click this button and then click continue.

[Return to Case List](#) [Cancel](#) [Continue](#)

Submit a New Case

- a. Use drop down list to select the type of filing you are creating, for example NEW APPEAL or MOTION FOR LEAVE TO APPEAL and click on Continue.
- b. If you searched by name, fill in trial court docket number from the order you are appealing. If you previously searched by docket #, the trial court number is pre-filled.

Submit A New Case

To submit a **NEW** case, use the drop down menu below.

File: **NEW APPEAL or MOTION FOR LEAVE TO APPEAL** in **APPELLATE DIVISION**

NEW APPEAL or MOTION FOR LEAVE TO APPEAL
EMERGENT APPLICATION
ORDER OF TRANSFER
MOTION TO EXTEND TIME TO FILE NOA or MLA

Trial Court Docket # Formats.

Type in the exact **TRIAL COURT/AGENCY DOCKET #** in the text box below, using the exact docket # as it appears on the order you are appealing from. 12-10-9876-I

[Return to Case List](#) [Cancel](#) [Continue](#)

Finality

Is the order you are appealing from FINAL?

1. Select the **Yes** button and a Notice of Appeal (NOA) is created and the document system generated.
2. Select the trial court from the second paragraph.
- OR**
3. Select the **No** button and a Motion for Leave to Appeal (MLA) is created and the document system generated. .
4. Select where the order originated (Superior Court, Tax Court, Agency or a selection from the list of exceptions).

GETTING STARTED

Finality Question

IS THE ORDER/JUDGMENT YOU ARE APPEALING FINAL?

1. ☒ Yes, the ORDER/JUDGMENT is final (closed below or appealable as of right) and it falls under one of the following categories below. (R. 2:2-3). This will create a system generated Notice of Appeal.

2. ☐ No, the ORDER/JUDGMENT is not final and I am filing a Motion for Leave to Appeal. This will create a system generated Motion For Leave to Appeal.

YOU MUST ATTACH A FINAL ORDER TO YOUR APPEAL
 If this is a special civil part matter, and a formal order has not been entered, please upload a copy of the file jacket, chrono card or docket sheet. This document can be obtained from the county court where the action was heard and should indicate the outcome and that the case is closed.

Choose One button from the following to indicate why the appeal is final.

FROM THE FINAL ORDER/JUDGMENT OF:

☒ a. The Superior Court trial divisions,

☐ b. The Tax Court,

☐ c. In summary contempt proceedings in all trial courts except municipal courts;

OR FROM THE REVIEW OF:

☐ a. Final decisions or actions of any **STATE ADMINISTRATIVE AGENCY** or officer,

☐ b. The validity of any rule promulgated by such agency or officer (See R.2:2-3 for exceptions)

OR FROM THE EXCEPTIONS THAT SHALL INCLUDE THOSE REFERRED TO BY:

☐ a. R.3:28(f) (order enrolling defendant into the pretrial intervention program over the objection of the prosecutor),

Case Related Questions

- Choose Judgment or Order.
- TRIAL COURT is preselected and is prefilled from previous radio button selection in the finality question.
- Choose a fee type. You must have a JACS charge account to file.
- If not appealing entire judgment, use this box to specify those portions in detail.

GETTING STARTED

Case Related Questions

This case is from ☐ A JUDGMENT ☒ AN ORDER in a ☐ STATE AGENCY ☒ TRIAL COURT ☐ TAX COURT

The Fee for filing a NOTICE OF APPEAL is \$250.00

☒ I am filing with payment in full.

☐ I am filing under an exempt status by statute.

☐ I am filing as an indigent with a trial court order.*

☐ I am filing as an indigent with a motion.*

*Notice to filer - later in this filing process you will need to upload the court order or motion on the DOCUMENT SCREEN.

IF NOT APPEALING THE ENTIRE JUDGMENT, ORDER OR AGENCY DECISION, SPECIFY WHAT PARTS OR PARAGRAPHS ARE BEING APPEALED.

d.

500 characters left

Case Details Page

This covers the creation of the front page of the Notice of Appeal.

- a. TRIAL COURT DOCKET# - Edit your trial court number if it is incorrect the full number including the letter prefix and any zeros is required.
- b. DATE OF FINAL ORDER - Use the calendar feature or type in the date you are appealing which is found on the trial court order.
- c. CASE CAPTION - Fill in the full and complete caption as it appears on the order in the format shown below, do not type as one line of text.
- d. SENTENCE ONLY - check this box for criminal appeals if the only issue is sentencing.
- e. SEALED - Click on the check box for SEALED if the matter is sealed to the public.
- f. CASE TYPE - is prefilled for Civil or Family or State Agency based upon the trial court docket number. If this is not correct, change it through the drop down menu.
- g. CASE CATEGORY - can be changed. Use the drop down to do so.
- h. TRIAL COURT COUNTY - Use the drop down menu for the county.
- i. TRIAL COURT JUDGE - Type in 4 or 5 letters of the trial court judge's first or last name to get a shortlist, double click on the judge you need.
- j. Use this check box to add additional trial court docket numbers, i.e., a consolidated case.
- k. Related appeals show here if you selected cases in the initial search.
- l. Add related cases if they did not appear in the search or you didn't find them.
- m. Save or Continue - Save if you need to find other information. Continue if you are finished.

Fields marked with * are REQUIRED.

TRIAL COURT DOCKET# 12-0000-99-1 [EDIT DOCKET NUMBER](#) **a**

*DATE OF FINAL ORDER/JUDGMENT **b**

*CASE CAPTION (Full and complete caption as it appears on order being appealed or last amended complaint without et al or abbreviations that include all the parties involved.) 8000 characters left **c**

For Case Caption samples, [click HERE](#).

☐ **SENTENCE ONLY.** Check this box if the issue(s) on this appeal focus only on the sentence imposed? See [R. 2:9-1](#) **d**

☐ This is a **SEALED** case based upon court rule, statute, case law or court order. **e**

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*CASE TYPE **f**

*CASE CATEGORY **g**

*TRIAL COURT COUNTY **h**

*TRIAL COURT JUDGE **i**

Type a portion of the first or last name to get a partial list of judges. For a full list click on the arrow.

☐ Check this box to add additional Trial Court Information (Trial Court Docket#, Disposition Date, Trial Court County, Trial Court Judge). Uncheck to remove. **j**

The following are existing appeals that are RELATED to your case.

CASE TYPE	APPELLATE/SUPREME #	TRIAL COURT/ AGENCY DOCKET #	Case Title
No record found.			

To add another related APPELLATE COURT Docket #, [click HERE](#). **k** **l**

[Return to Case List](#) [Previous](#) [Save](#) [Continue](#) **m**

Filing Time

If the appeal is filed after 45 days, a required Notice of Motion form will be system generated and will be automatically inserted in the List of Documents section on later screen.

Unless the case falls under one of the exceptions below, you will check the radio button indicating that good cause applies and that a motion to file As Within Time is being filed.

*** PLEASE NOTE THAT THE FILING TIME OF 45 DAYS IS STRICTLY ENFORCED. THE COUNTING OF 45 DAYS INCLUDES WEEKENDS AND HOLIDAYS.**

YOUR APPEAL IS OUT OF TIME:

APPEALS ARE REQUIRED TO BE FILED WITHIN 45 DAYS AFTER THE FINAL DISPOSITION DATE ([R.2:4-1](#))

☒ Good cause and in absence of prejudice applies ([R.2:4-4](#)).

I AM FILING A MOTION TO FILE AS WITHIN TIME WITH SUPPORTING DOCUMENT.
(A motion and supporting document will be added to the list of documents section.)

☐ Exemptions ([R.2:4-3](#)). Select reasons that apply from the list below.

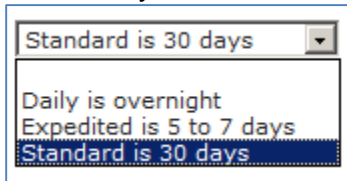
- ☐ Death of aggrieved party. ([R.2:4-3\(a\)](#))
- ☐ Death, disbarment, resignation, or suspension of the attorney of record. ([R.2:4-3\(a\)](#))
- ☐ CRIMINAL: Timely filing and service of a MOTION to the trial court for judgment ([R.3:18-2](#)) OR for a new trial ([R.3:20](#)) OR in arrest of judgment ([R.3:21-9](#)) OR for Rehearing or to amend or make additional findings of fact ([R.1:7-4](#)) ([R.2:4-3\(c\)](#))
- ☐ CRIMINAL: By the insanity of the defendant. ([R.2:4-3\(d\)](#))
- ☐ CIVIL: Timely filing and service of a **MOTION** to the trial court for rehearing OR to Amend or make additional findings of fact ([R.1:7-4](#)) OR for judgment ([R.4:40-2](#)) OR for a new trial ([R.4:49-1](#)) OR for rehearing or reconsideration seeking to alter or amend the judgment or order ([R.4:49-2](#)) ([R.2:4-3\(e\)](#))
- ☐ Other: Time was extended due to Supreme Court Order or other court approved protocol.

[Return to Case List](#)[Previous](#)[Continue](#)

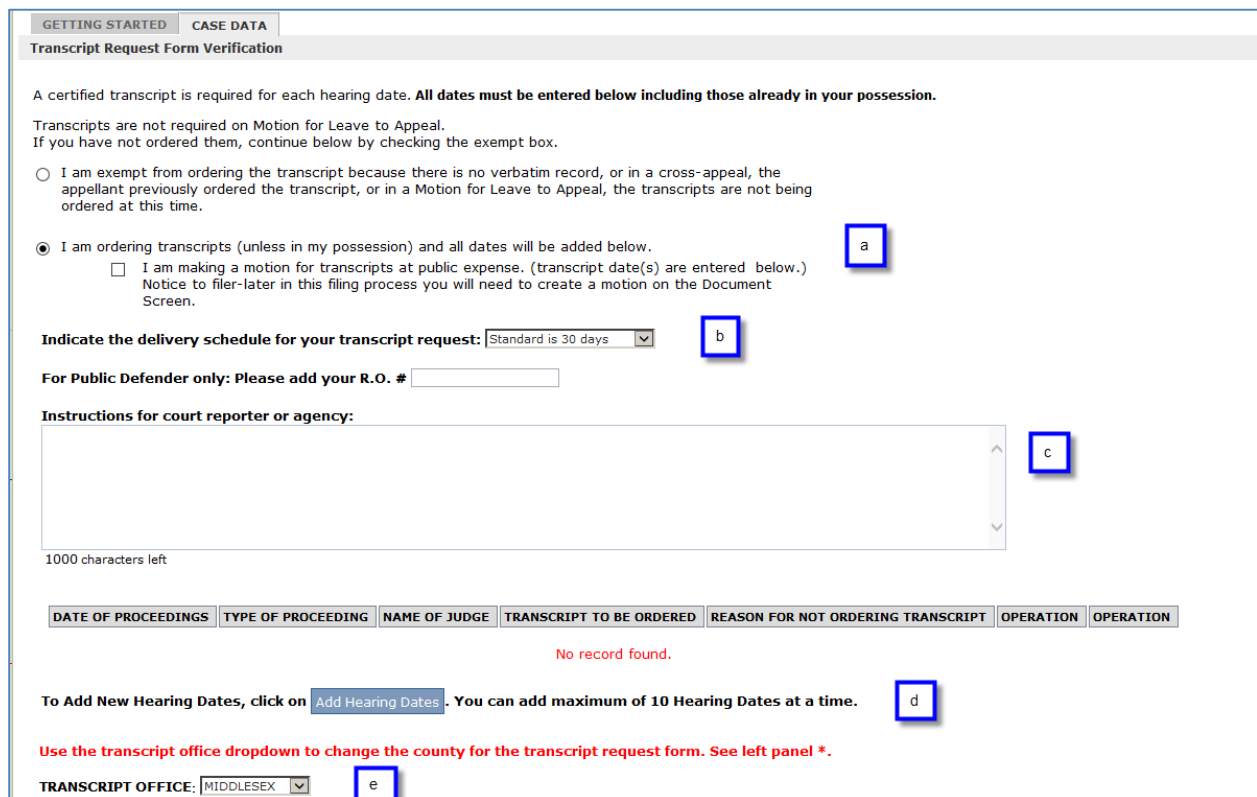
Transcript Verification

All transcript dates are entered either showing they are ordered or in your possession. The verification form is automatically sent to the county transcript office. You will be contacted by the transcription agency for payment.

- a. Select if you are ordering transcripts or not
- b. Check the delivery schedule by using the drop down → Standard, expedited or daily.



- c. Provide instructions to the court reporter for certain portions of the transcript if necessary.
- d. Click Add Hearing Date button to enter specific dates.
- e. Transcript office is prefilled for the trial courts based upon earlier data. If you need to order a transcript from a different county, complete and submit the appeal and then go back and add a new request by editing your case.



GETTING STARTED CASE DATA

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

Transcripts are not required on Motion for Leave to Appeal.
If you have not ordered them, continue below by checking the exempt box.

☐ I am exempt from ordering the transcript because there is no verbatim record, or in a cross-appeal, the appellant previously ordered the transcript, or in a Motion for Leave to Appeal, the transcripts are not being ordered at this time.

☒ I am ordering transcripts (unless in my possession) and all dates will be added below.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request: Standard is 30 days

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
No record found.						

To Add New Hearing Dates, click on [Add Hearing Dates](#). You can add maximum of 10 Hearing Dates at a time.

Use the transcript office dropdown to change the county for the transcript request form. See left panel *.

TRANSCRIPT OFFICE: MIDDLESEX

Add New Hearing Date

Add New Hearing Date (X)

You can add maximum of 10 Proceeding Dates at a time. All fields are required.

DATE OF PROCEEDINGS (MM/DD/YYYY)	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT
<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>	<input type="text" value="HARRIET FARBER KLEIT"/>	<input type="checkbox"/>	<input type="text"/>
a	b	c	d	e

- a. Click on the calendar to select date of proceeding.

May 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Today is Wed, 20 May 2015

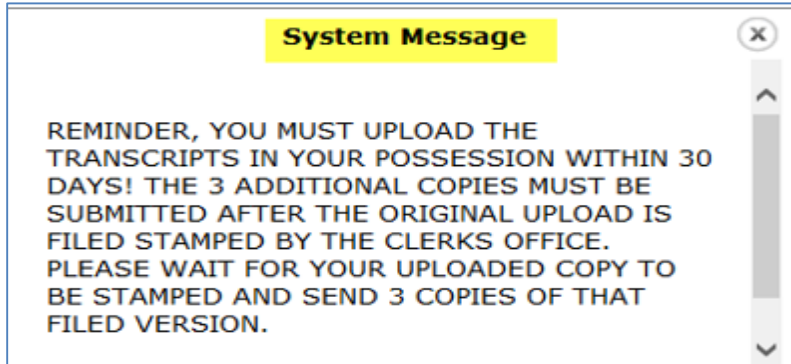
- b. Use the drop down for proceeding type.

IN CAMERA HEARING
JURY SELECTION
KROL HEARING
MASS TORT
MEGANS LAW
MIRANDA
MOTION
MOTION TO SUPPRESS
MUNICIPAL COURT AP
NONE
ORAL DECISION
ORDER TO SHOW CAU
OTHER
PCR HEARING
PHONE CONFERENCE
PLEA
PLEA & SENTENCE
PLEA CUT-OFF
PRETRIAL CONFERENCE
RE-SENTENCE
RECONSTRUCTED TRA
SENTENCE
SETTLEMENT
STATEMENT IN LIEU OF
STATUS CONFERENCE
SVP ARGUE TRANSCRIPT
TESTIMONY
TRIAL
VIOLATION PROBATION
ZON/MUNI ENTITY TRA

- c. Name of Judge is prefilled from case details but can be changed by clicking on the drop down arrow.
- d. Check box if transcripts are to be ordered.
- f. If transcript is not to be ordered, use the drop down to indicate the reason why not.
- g. Plus + sign to add additional dates. Click save after 10 dates and then click Add Hearing date again for more entries.

Transcripts in Attorney Possession

When you indicate that transcripts are in attorney possession, eDATA displays a popup after the List of Documents page to remind you that transcripts must be uploaded within 30 days and the 3 additional copies submitted must be the filed stamped version of the original upload. Therefore, you will need to wait for your uploaded copy to be filed stamped by the Clerk's office and forward 3 copies of the same.



List of Parties

Use the buttons to add the parties to the appeal.

1st Click **ADD APPELLANT** button and fill in the information required, your client name, etc.

2nd Return to List of Parties and click **ADD RESPONDENT** button - the AG is prefilled on some State Agency appeals if the appropriate State Agency was selected.

GETTING STARTEDCASE DATAPARTY/ATTORNEY

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondent and their attorneys).

To ADD party contact and attorney information

1. Click Add Appellant (The case filer)

2. Click Add Respondent (Other parties of which there may be one or more)

3. For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.

4. Add Movant A movant is a filer that did not participate at the trial or agency level.
A movant designation requires the entry of that person or organization as a party and a motion to appear as Amicus Curiae or a motion to Intervene. The court must grant this motion before the Movant has access to the case.

To MODIFY party/attorney information or ADD NEW ATTORNEY, click on the EDIT button next to the party on the list below.

For Amended NOA and Amended MLA,

To correct Party information, please use EDIT button for the Party/Attorney record from the list below and then modify the Party information.

To correct Attorney information, please use DELETE button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add Respondent button.

Below are All the parties involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION	OPERATION
No record found.							

Appellant - Party Information

- a. Entity - Click on INDIVIDUAL, ORGANIZATION, INITIALS or MULTIPLE PARTIES.
- b. Role of Party - Click DEFENDANT OR PLAINTIFF OR OTHER.
- c. Status of Party - Click Participated below if they did or any of the other options.
- d. Party Name - Add in first and last name or organization name or initials combined (KMC).

GETTING STARTED
CASE DATA
PARTY/ATTORNEY

Add Appellant Party

Check if any of the following apply to this party:

This entity is an

☐ INDIVIDUAL **a.**
☒ ORGANIZATION
☐ INITIALS ONLY
☐ STATE OF NEW JERSEY
☐ MULTIPLE PARTIES

Role of party in the Trial court/Agency:

☐ PLAINTIFF **b.**
☐ DEFENDANT
☐ OTHER

Status of party as of date of appeal:

☐ Participated below **c.**
☐ Dismissed with Prejudice
☐ Dismissed without Prejudice
☐ Defaulted below
☐ New Party

*Party Name: ORGANIZATION NAME **d.**

Lawrence Holdings

Multiple Parties

The Multiple Parties option has been added for those attorneys that are representing multiple parties within the case. You will no longer be required to enter each party separately. The field has a 200 character limit and commas must be used to separate party names. If you have more parties than 200 characters then please use et al., your brief will reflect the additional parties that you represent. When viewing the names the line doesn't display all that you typed but in reviewing the appeal you will see the parties listed.

Check if any of the following apply to this party:

This entity is an

☐ INDIVIDUAL

☐ ORGANIZATION

☐ INITIALS ONLY

☐ STATE OF NEW JERSEY

☒ MULTIPLE PARTIES

Role of party in the Trial court/Agency:

☐ PLAINTIFF

☐ DEFENDANT

☐ OTHER

Status of party as of date of appeal:

☐ Participated below

☐ Dismissed with Prejudice

☐ Dismissed without Prejudice

☐ Defaulted below

☐ New Party

*Party Name: MULTIPLE PARTIES(Use comma in between)

Appellant - Attorney Information

- Attorney Name is prefilled based on your login and Bar ID #.
- Currently eDATA system has an established interface with **eCourts** system to pull out the attorney's emails.
- Currently eDATA system has an established interface with **CAMS** (Central Attorney Management System) to pull out the attorney's physical addresses.
- If the attorney is associated with multiple firms in CAMS system, a list of the firms will display in this section and the filer is required to select the correct firm address in order to proceed with the filing.
- Case Specific Email → To add emails for interested parties for this specific case only, enter email addresses in this field. These parties will receive the initial filing and notices but will not have access to the case.


When finished, click Continue to proceed to add the respondent.

ADD APPELLANT ATTORNEY

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name 


d. **a.** **b.**

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000858	FORSTER & ARBORE (e)	ROUTE 10 AT MAIN STREET, P.O. BOX 461 LEDGEWOOD, NJ 07852	973-584-1501	JVELEZ2@TEST.COM
<input type="radio"/> L00000064	PUBLIC DEFENDER MORRIS (e)	2150 HEADQUARTERS PLAZA, EAST TOWER 3RD FLOOR MORRISTOWN, NJ 07960	973-631-6260	JVELEZ1@TEST.COM

c.

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email 


e.

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

CO-COUNSEL

To add another attorney for co-counsel click the plus sign at the right hand corner on the bottom of the page. Continue with the procedure of selecting the appropriate attorney through the search option.



Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Type in Co-Counsel's name and click Search.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name 

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.				

Case Specific Email

Double Click on the attorney to enter data into the fields.

Attorney Search			
Attorney Name	Firm Name	Good Stand	Firm Status
WILLIAM P WELAJ	WILLIAM WELAJ	01	01

Make sure the attorney role is selected and then click continue. If this attorney does not have the eCourts email, you are required to type his email in the case specific email field.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name  Search

Attorney name

Attorney Role (Req.) 

FIRM ID	FIRM NAME	ADDRESS	PHC
<input checked="" type="radio"/> F00010238	WILLIAM WELAJ (e)	21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876	908-685-0900

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.



Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

The list of parties now shows the co-counsel.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
TEST ONE	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	31 CLINTON ST, PO BOX 46003 NEWARK, NJ 07101 973-877-1200 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn	 

Click on the Add Respondent button to proceed.

GETTING STARTED CASE DATA **PARTY/ATTORNEY**

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondent) and their attorneys.

To ADD party contact and attorney information

- Click (The case filer)
- Click (Other parties of which there may be one or more)
- For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.
- A movant is a filer that did not participate at the trial or agency level.
A movant designation requires the entry of that person or organization as a party and a motion to appear as Amicus Curiae or a motion to Intervene. The court must grant this motion before the Movant has access to the case.

Respondent - Party Information

Follow the steps for adding the party information.

Check the buttons that apply and type in the adversary's name. Scroll down to the 2nd part of the page.

- Entity - Click on INDIVIDUAL, ORGANIZATION, INITIALS or MULTIPLE PARTIES.
- Role of Party - Click DEFENDANT OR PLAINTIFF OR OTHER.
- Status of Party - Click Participated below if they did or any of the other options.
- Party Name - Add in first and last name or organization name or initials combined (KMC).

GETTING STARTED
CASE DATA
PARTY/ATTORNEY

Add Respondent Party

Check if any of the following apply to this party:

This entity is an

☐ INDIVIDUAL **a.**
☒ ORGANIZATION
☐ INITIALS ONLY
☐ STATE OF NEW JERSEY
☐ MULTIPLE PARTIES

Role of party in the Trial court/Agency:

☐ PLAINTIFF **b.**
☐ DEFENDANT
☐ OTHER

Status of party as of date of appeal:

☐ Participated below **c.**
☐ Dismissed with Prejudice
☐ Dismissed without Prejudice
☐ Defaulted below
☐ New Party

* Party Name: ORGANIZATION NAME **d.**

Respondent - Attorney Information

Search for the attorney using either the Search by Attorney Name or Search by firm name buttons.

ADD RESPONDENT ATTORNEY

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☐ Search By Attorney Name
☒ Search By Firm Name

Firm Name

Double click on the firm that applies.

Attorney Search							
Firm Name	Street1	Street2	City	State	Zip	Phone	Firm Status Type Code
BRODSKY & SMITH, LLC	1040 KINGS HIGHWAY NORTH	SUITE 601	CHERRY HILL	NJ	08034	856-795-7250	01 BO
BRODSKY & SMITH, LLC	TWO BALA PLAZA STE 510		BALA CYNWYD	PA	19904	610-667-6200	01 BO
CHARLES E. BRODSKY	166 NASSAU ST	SECOND FL	PRINCETON	NJ	08542	609-430-3044	01 BO
CHARLES I. BRODSKY	2 BUCKS LANE		MARLBORO	NJ	07746	732-431-1333	01 BO
LAWRENCE A. BRODSKY, LLC	OFFICE 2 LINWOOD PROFESSIONAL PLAZA	2021 NEW ROAD	LINWOOD	NJ	08221	609-601-6000	01 BO

Double click on the individual attorney within the firm.

Attorney Search		
Attorney Name	Good Stand	Firm Status
MARC L ACKERMAN	01	01
JASON LAWRENCE BRODSKY	01	01
RYAN PAUL CARDONA	01	01
SHERRIE R SAVETT	90	01
EVAN JASON SMITH	01	01

Attorney information is prefilled based upon selections above. Make sure the email address is filled in for the attorney.

Respondent Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

Attorney name

JASON LAWRENCE BRODSKY

Attorney Role (Req.)

ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00001175	BRODSKY & SMITH, LLC	1040 KINGS HIGHWAY NORTH, SUITE 601 CHERRY HILL, NJ 08034	856-795-7250	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

test@test.com

+

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Cancel

Continue

List of Parties

The list indicates the parties are already added. To add another, click the Add Appellant or Add Respondent buttons again. To edit for corrections, click the edit button. If complete, click continue.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

To ADD **party** contact and **attorney** information

- Click **Add Appellant** (The case filer)
- Click **Add Respondent** (Other parties of which there may be one or more)
- For **additional** parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.
- Add Movant** **A movant is a filer that did not participate at the trial or agency level.**
A movant designation requires the entry of that person or organization as a party and a motion to appear as Amicus Curiae or a motion to Intervene.
The court must grant this motion before the Movant has access to the case.

To **MODIFY** party/attorney information or **ADD NEW ATTORNEY**, click on the **EDIT** button next to the party on the list below.

For Amended NOA and Amended MLA,

To correct **Party** information, please use **EDIT** button for the Party/Attorney record from the list below and then modify the Party information.

To correct **Attorney** information, please use **DELETE** button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add Respondent button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	BRODSKY & SMITH, LLC - JASON LAWRENCE BRODSKY (ATTORNEY OF RECORD)	1040 KINGS HIGHWAY NORTH, SUITE 601 CHERRY HILL, NJ 08034 856-795-7250 (test@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO (ATTORNEY OF RECORD) (e)	31 CLINTON ST, PO BOX 46003 NEWARK, NJ 07101 973-877-1200 kirti.tank@judiciary.state.nj.us	

List of Documents

Documents listed on this page are required to file your appeal.

Documents in **black** have been system generated/created by the data previously entered.

Documents in **red** are in Draft form and need additional information.

Click on the edit button to complete a document that is in Draft form.

Click on Add New Documents button if you want to add additional documents to the filing.

When documents are complete the status will reflect ready to submit.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN **RED** ARE IN DRAFT FORM, CLICK THE EDIT TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	02/17/2016	DRAFT	
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	DRAFT	
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	

Click **ADD DOCUMENT** button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT

Case Information Statement

CIS-Page 1

See notations in orange boxes below. Highlighted areas are normally the same responses for each appeal.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS

Case Information Statement - CIVIL APPEAL (1/6)

*** GIVE DATE AND SUMMARY OF JUDGMENT, ORDER, OR DECISION BEING APPEALED AND ATTACH A COPY:**

This tenancy matter was decided by Judge Marbery on July 1, 2012

Please be specific.

64 characters entered (Minimum: 25 / No Max)

SaveContinue

CIS-Page 2

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS

Case Information Statement - CIVIL APPEAL (2/6)

*** Have all issues as to all parties in this action, before the trial court or agency, been disposed?**
That is, are there any claims against any party in the trial court or agency, either in this or a consolidated action, which have not been disposed? These claims may include counterclaims, cross-claims, third-party claims and applications for counsel fees?

☒ Yes ☐ No

*** If outstanding claims remain open, has the order been properly certified as final pursuant to [R. 4:42-2](#)?**

☐ Yes ☐ No
☒ N/A

A) If the order has been properly certified, attach copies of the order and the complaint and any other relevant pleadings to the order being appealed. Attach a brief explanation as to why the order qualified for certification pursuant to [R. 4:42-2](#).

B) If the order has not been certified or has been improperly certified, leave to appeal must be sought. (See [R.2:2-4;2:5-6](#).) Please note that an improperly certified order is not binding on the Appellate Division.

If claims remain open and/or the order has been properly certified, you may want to consider filing a motion for leave to appeal or submitting an explanation as to why you believe the matter is final and appealable as of right.

*** Were any claims dismissed without prejudice?**
If so, explain and indicate any agreement between parties concerning future disposition of those claims.

☐ Yes ☒ No

Fill in this area if it applies to your case.

0 characters entered (Minimum: 25 / No Max)

SavePreviousContinue

CIS-Page 3

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS

Case Information Statement - CIVIL APPEAL (3/6)

*** GIVE A BRIEF STATEMENT OF THE FACTS AND PROCEDURAL HISTORY:**

Breach of tenancy contract occurred when Lawrence Holdings allowed a small deli market to rent space with the same strip mall as plaintiff.

Be specific.

138 characters entered (Minimum: 25 / No Max)

*** LIST THE PROPOSED ISSUES (POINT HEADINGS) TO BE RAISED ON APPEAL PURSUANT TO [2:6-2\(A\)5](#). (Appellant and cross-appellant only).**

1. Breach of contract
2. Lost revenue
3. Damages

51 characters entered (Minimum: 25 / No Max)

SavePreviousContinue

CIS-Page 4

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CIVIL APPEAL (4/6)

IF YOU ARE APPEALING FROM A JUDGMENT ENTERED BY A TRIAL JUDGE SITTING WITHOUT A JURY OR FROM AN ORDER OF THE TRIAL COURT, COMPLETE THE FOLLOWING:

* 1. Did the trial judge issue oral findings or an opinion? If so, on what date? ☐ Yes ☒ No

* 2. Did the trial judge issue written findings or an opinion? If so, on what date? ☐ Yes ☒ No

* 3. Will the trial judge be filing a statement or an opinion pursuant to [R.2:5-1\(b\)](#)? ☐ Yes ☒ No ☐ UNKNOWN

Caution: Before you indicate that there was neither findings nor an opinion, you should inquire of the trial judge to determine whether findings or an opinion was placed on the record out of counsel's presence or whether the judge is filing a statement or opinion pursuant to [R.2:5-1\(b\)](#).

DATE OF YOUR INQUIRY (MM/DD/YYYY)

* Is the validity of a statute, regulation, executive order, franchise or constitutional provision of this State being questioned? ([R.2:5-1\(h\)](#)) ☐ Yes ☒ No

Save
Previous
Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

CIS-Page 5

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CIVIL APPEAL (5/6)

Make sure related appeals. if any, appear below.

1. IS THERE ANY APPEAL NOW PENDING OR ABOUT TO BE BROUGHT BEFORE THIS COURT WHICH:

* (A) Arise from substantially the same case or controversy as this appeal? ☐ Yes ☒ No

* (B) Involve an issue that is substantially the same, similar or related to an issue in this appeal? ☐ Yes ☒ No

*2. WAS THERE ANY PRIOR APPEAL INVOLVING THIS CASE OR CONTROVERSY? ☐ Yes ☒ No

IF THE ANSWER TO EITHER 1 OR 2 ABOVE IS YES, STATE:

Prior or related appeals from earlier case search appear below (for example co-defendants or co-parent who may have previously filed an appeal) :

CASE TYPE	App / SC #	TRIAL COURT/ AGENCY DOCKET #	Case Title	Disposition Date	Status
No record found.					

To add other related appeals that did not appear in case search (for example, appeals with related issues) click the link below:
[Add additional APPELLATE/SUPREME COURT Docket#](#)

Save
Previous
Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

CIS-Page 6

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CIVIL APPEAL (6/6)

Civil appeals are screened for submission to the Civil Appeals Settlement Program (**CASP**) to determine their potential for settlement or, in the alternative, a simplification of the issues and any other matters that may aid in the disposition or handling of the appeal. Please consider this when responding to the following question. A negative response will not necessarily rule out the scheduling of a **CASP** conference.

*State whether you think this case may benefit from a CASP conference. ☐ Yes ☒ No

*Explain your answer:


Contract issues cannot be negotiated.







37 characters entered (Minimum: 25 / No Max)

Save
Previous
Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

Trial Court Order

Click on the edit button  to upload the trial court order that was scanned into your machine's documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	NOTICE OF APPEAL	SYSTEM GENERATED	11/06/2014	READY TO SUBMIT	
TRANSCRIPTS REQUEST FORM	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	TRANSCRIPT REQUEST FORM	SYSTEM GENERATED	11/06/2014	READY TO SUBMIT	
CASE INFORMATION STATEMENT	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	CASE INFO STATEMENT	SYSTEM GENERATED	11/06/2014	READY TO SUBMIT	
TRIAL COURT ORDER	LAWRENCE HOLDINGS	EDATA GROUP - KAREN CARROLL	TRIAL COURT ORDER	UPLOAD	11/06/2014	DRAFT	 

Click upload. If the document is sealed, click the sealed check box.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS [Category Description](#)

*DOCUMENT TYPE TRIAL COURT ORDER

☐ **SEALED** DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

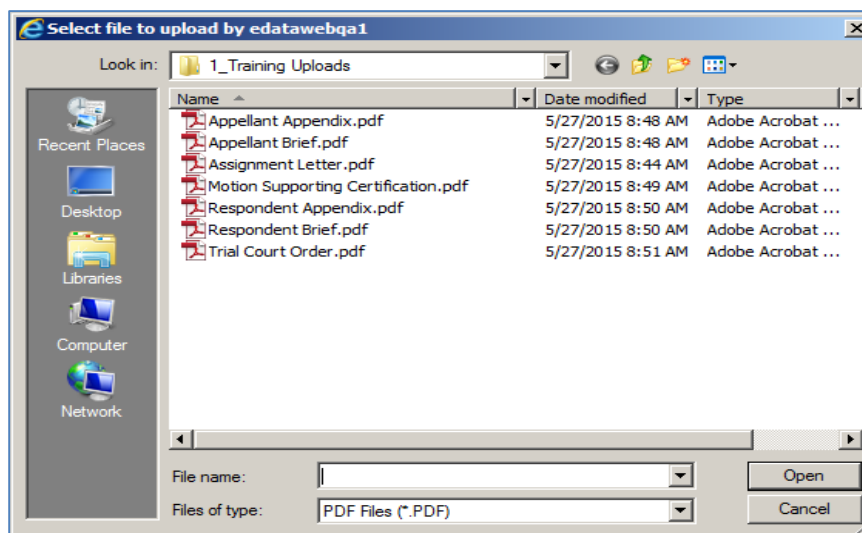
*FILING PARTY TEST ONE

[Upload Documents](#) [Cancel Uploads](#)

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) [Continue](#)

Double Click on the order.



Click continue when the upload is complete.

Document

DOCUMENT INFORMATION

*CATEGORY

APPELLATE DOCUMENTS

Category Description

*DOCUMENT TYPE

TRIAL COURT ORDER

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
 SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY

TEST ONE

Trial Court Order.pdf

Complete.

Upload Documents

Cancel Uploads

Note: System accepts documents in PDF format only.

If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)


To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue


Motion Creation
















List of Documents

If a motion is necessary it will be added on the list of documents if the case is out of time. Click on the edit button  to continue with the system generated motion, otherwise you can also add a motion by clicking on the Add Document button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	02/17/2016	DRAFT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	DRAFT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.


A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.









ADD DOCUMENT

You can also add a motion by clicking on the Add Document button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.


DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
TRANSCRIPTS REQUEST FORM	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	06/05/2015	READY TO SUBMIT	 
CASE INFORMATION STATEMENT	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	06/05/2015	READY TO SUBMIT	 
TRIAL COURT ORDER	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	06/05/2015	READY TO SUBMIT	 
NOTICE OF APPEAL	ABC	MARY SMITH HANLEY - MARY SMITH	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	06/05/2015	READY TO SUBMIT	 

Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.

Click continue at the bottom of each page to reach the submission page.

A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.


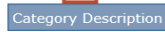
ADD DOCUMENT 


Use the drop downs to provide the appropriate motion type.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Add Document

DOCUMENT INFORMATION

***CATEGORY** **b.**  **a.** 

***DOCUMENT TYPE** **c.** 

☐ **AMENDED DOCUMENT.**

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

***FILING PARTY** TEST ONE

Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List Continue

- Category Description - Explains which Document Type belongs to which Category
- Category - Select motion from the drop down.
- Document Type - Select the type of motion needed.

Click Continue button at the bottom of page and a system generated Notice of Motion will be created.

Motion Text

- Add additional wording if necessary to support the motions, (see example in text box-**Be Brief**). Motions to extend time require the date of the extension.
- Click Add Other Reliefs to combine more than one motion in this filing.

The screenshot shows a web interface for filing a motion. At the top are tabs: GETTING STARTED, CASE DATA, PARTY/ATTORNEY, and DOCUMENTS. Below the tabs is a header 'SYSTEM GENERATED DOCUMENT'. The main text reads: 'You are filing a motion, to complete the motion information (MOTION TO FILE NOTICE OF APPEAL AS WITHIN TIME) add text below or to add additional relief click the button on the bottom of the page.' Below this is a text box with the label 'MOTION TO FILE NOTICE OF APPEAL AS WITHIN TIME' and a red box 'a.' next to it. The text box contains the text 'From the order dated 10-12-12.' and a character count '470 characters left'. To the right of the text box is a red box 'b.' and a blue arrow pointing to the 'Add Other Reliefs' button. Below the text box is a button labeled 'Add Other Reliefs'. To the right of the button is a red box containing the text 'To combine more than one motion, click Add Other Reliefs'. At the bottom are two buttons: 'Back to Document List' and 'Continue'.

Adding Additional Relief

















- Click to highlight a motion type from the list.
- Click the arrow to move it to the motion issue box.
- Click continue.

The screenshot shows a web interface for selecting a motion issue. At the top are tabs: GETTING STARTED, CASE DATA, PARTY/ATTORNEY, DOCUMENTS, FEES / PAYMENTS, and SUMMARY / SUBMIT. Below the tabs is a header 'KEY V. KENNETH BANKS' and a user name 'You a'. The main text reads: 'Motion Issue:'. Below this is a list of motion issues. The issue 'TO SETTLE THE RECORD' is highlighted in yellow and has a red box 'a.' next to it. To the right of the list is a large text box labeled 'TO SETTLE THE RECORD' with a red box 'b.' and a blue arrow pointing to it. Below the list is a button labeled 'Cancel' and a button labeled 'Continue'. A red box 'c.' is next to the 'Continue' button.

Motion supporting document

Upload Supporting Document

The motion requires supporting documentation, click the Edit button  to upload.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS				
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
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Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Attaching Document

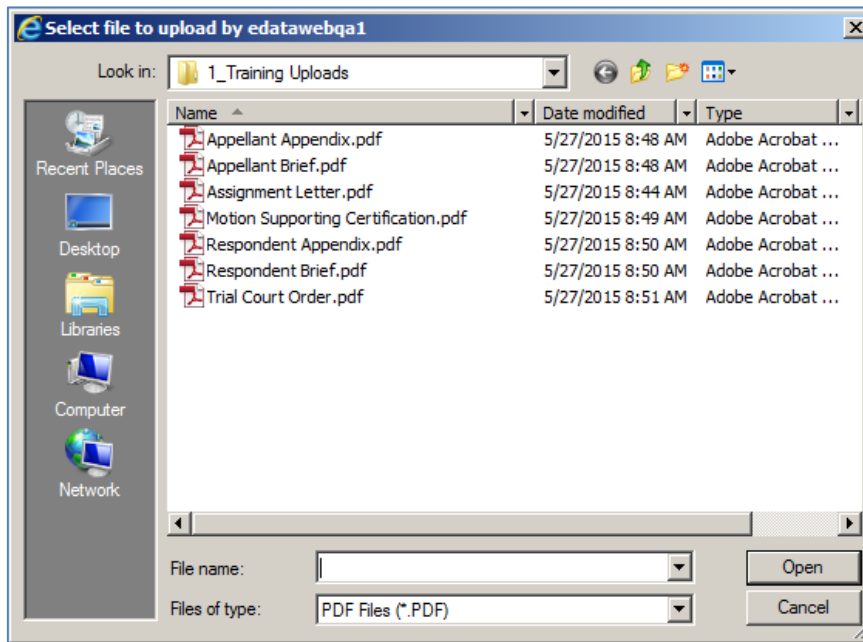
Upload Attachment

Click on Upload Documents, this button will take you to the file structure on your computer.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Supporting Document			
DOCUMENT INFORMATION			
DOCUMENT NAME	MOTION TO FILE AS WITHIN TIME		
CATEGORY	MOTION CROSS MOTION		
DOCUMENT TYPE	MOTION TO FILE NOTICE OF APPEAL AS WITHIN TIME <input type="checkbox"/> AMENDED DOCUMENT. <input type="checkbox"/> SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER. SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.		
FILING PARTY	JO		
ATTACHMENT INFORMATION			
Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)			
* ATTACHMENT DOCUMENT TYPE	I am submitting a SUPPORTING brief/certification to the DOCUMENT above MOTION- SUPPORTING DOCUMENT		
<div>Upload Documents</div> <div>Cancel Uploads</div>			
Note: System accepts documents in PDF format only. To save your attachment once uploaded, click on "Continue" button.			
<div>Back to Document List</div> <div>Continue</div>			

Locate Document to Upload

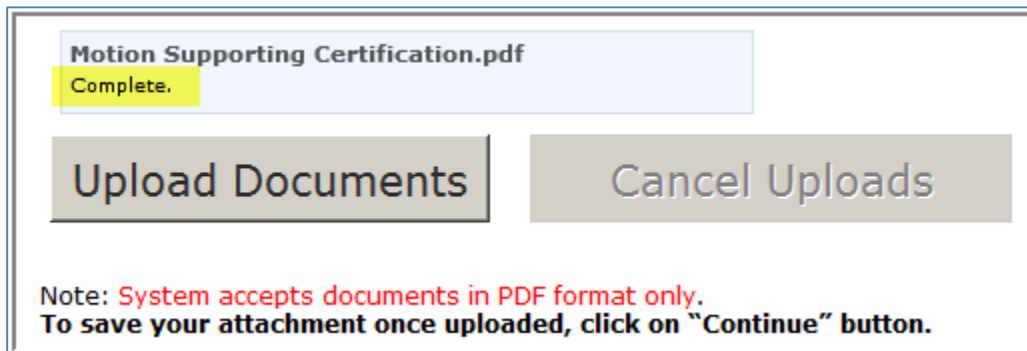
All documents for upload must be converted to a PDF Format.



Selecting File to upload

















Double Click on the document to upload from the screen above.

Upload is complete when the blue box indicating complete appears. If internet connection is slow wait for it to complete, do not cancel.



Adding Additional Attachment to Motion.

Select the attachment button  on the far right under operations.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	READY TO SUBMIT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Use the drop down and then upload your additional document.

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)


I am submitting a **SUPPORTING** brief/certification to the **DOCUMENT** above

















* **ATTACHMENT TYPE** ▼

Upload Documents **Cancel Uploads**

List of Documents

All required documents for the appeal are now complete either by system generation or by upload.

- To view, click on the Operation view button  to see each document individually, or view all the documents at the same time from the summary screen. **Make sure they are correct at this time.**
- To add an additional document use the **ADD DOCUMENT** button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	READY TO SUBMIT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  

Click **ADD DOCUMENT** button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT **a.** **b.**

Proof of Service

The system will serve the respondent, if the adversary is a registered user or has an email account. They will receive the link to these documents electronically. Otherwise, they must register with NJ-eDATA to view.

If the respondent attorney is not a registered user with NJ-eDATA, the Date of Mailing is a required field, enter the date and serve the party by paper. If the proof of service page shows date of mailing, then the respondent is not registered and **MUST** be served in paper.

Even if an email address has been entered, you must serve the non-registered party in paper. The system generated Proof of Service document will reflect both the electronic notification and the date of mailing if applicable.

eDATA will auto serve the trial court judge, the division manager or agency. They will receive a copy of the case initiating documents. The transcript office will get a notice that the appeal has been filed, only for case initiating documents.

eDATA displays an **(e)** next to the firm name on the Update Party page and by the attorney's name on the List of Parties, Proof of Service and Case Summary pages to denote registered eDATA users. If you do not see an **(e)** you must serve the other party in paper.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
Proof of Service - TRIAL COURT			
CASE INFORMATION STATEMENT, NOTICE OF APPEAL, PROOF OF SERVICE, TRIAL COURT ORDER are served on all parties on the completion of this appeal.			
Name			
TRIAL COURT JUDGE LAWRENCE M. LAWSON, JSC			
TRIAL COURT DIVISION MANAGER MERCER			
Other parties in this action:			
NAME AND DESIGNATION	ATTORNEY CONTACT INFORMATION	DATE OF E-NOTIFICATION	DATE OF MAILING
JOHN SMITH (APPELLANT)	WILLIAM P. WELAJ, Esq. (e) WILLIAM WELAJ 21 NORTH BRIDGE STREET P.O. BOX 962 SOMERVILLE NJ 08876 908-685-0900 bxsu@cssteh.com.cn (wpw@test.com)		
LAWRENCE HOLDINGS (RESPONDENT)	MARK S. PEARLSTEIN, Esq. MARK S. PEARLSTEIN 515 GROVE STREET SUITE 3C HADDON HEIGHTS NJ 08035-0000 856-546-2390 (msp@test.com)		* <input type="text"/>
* Pro Se respondents or parties who are not registered user must be provided with a copy of the printed documents by the filer .			
Return to Case List Previous Continue			

Fees

When the filer is not under the exempt status, they have to pay the filing fees.

So here on the Fees page, the filer has to select the payment method and when they continue all the way to the submit page, they will receive the JACS Payment screens to input their JACS account number.

- Add the Security Deposit to your filing by checking the box.
- To pay the filing fees, indicate your payment method and then click Continue button.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEE / PAYMENTS
-----------------	-----------	----------------	-----------	----------------

Fees

Fee Type	Fee Amount	Fee Status	Fee Paid	Payment Date	Amount Due
FILING FEE	\$250.00	FEE PENDING	\$0.00		\$250.00
SECURITY DEPOSIT	\$300.00	FEE PENDING	\$0.00		\$300.00
	\$550.00		\$0.00		\$550.00

☒ Pay **Security Deposit** **a.**
Security Deposit Required for Civil Appeals Only within 30 days, see [R.2:5-2](#)


Security deposits for costs are returned to the filer by check within 6 months of the decision disposing of the case, unless costs are assessed.

Select Payment Method.

☒ **JUDICIARY ACCOUNT CHARGE SYSTEM** **b.**
You must have an active JACS account to use this payment method. If you do not have an account, click [here](#) or contact the appropriate person in your firm authorized to establish a JACS account.

ALL fees are not refundable without a court order directing the return of the fee. In this circumstance, if ordered, a check will be issued by the Treasurer of the State of New Jersey.

If you wish to file a **MOTION FOR LEAVE TO PROCEED AS AN INDIGENT**, [click here](#) to be returned to the Case Related Questions page to make that selection.

[Return to Case List](#) [Previous](#) [Continue](#) 

Your filing is not considered submitted until payment is successfully processed on a later page.

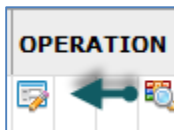
Click Continue to proceed to the Case Summary page.

Case Summary Page

Use the [CLICK HERE](#) link to view and/or print all the documents. To view individual document use the view icon on the far right.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY / SUBMIT		
Case Summary - Trial Court							
Below is a summary of the case you are filing with the APPELLATE DIVISION . Click Here to View or Print Case Summary with All Documents Click Continue at the bottom of the page to submit your filing.							
Review ALL information and documents for accuracy prior to clicking the submit button on the next page. Once a case or document is submitted it cannot be deleted. Any corrections require the filing of an Amended Notice of Appeal.							
Filing ID #	1064459	TRIAL COURT DOCKET #	LT-012345-14				
APPELLATE/SUPREME #		TRIAL COURT COUNTY	MERCER				
CASE TITLE	LAWRENCE HOLDINGS V JOHN SMITH	DISPOSITION DATE	02/01/2016				
CASE TYPE	CIVIL	TRIAL COURT JUDGE	LAWRENCE M. LAWSON				
CATEGORY	SPECIAL CIVIL PART						
Party/Attorney							
PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS		
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)		
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com)		
Documents							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	READY TO SUBMIT	
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	READY TO SUBMIT	
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	READY TO SUBMIT	
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	READY TO SUBMIT	

MAKE SURE THE DOCUMENTS ARE CORRECT BEFORE SUBMISSION BY USING THE EDIT BUTTON UNDER THE OPERATIONS SECTION.



ALL DOCUMENTS SUBMITTED ARE A PART OF THE RECORD. DEFICIENT DOCUMENTS CANNOT BE REMOVED UNLESS THEY WOULD CAUSE IRREPARABLE HARM

Returning to a prior page before submit.

If you find a mistake when reviewing documents, you can always fix the mistake by returning to the section where the mistake was made. Click on the tabs at the top or on links in the green left navigation bar to edit.

DOCKET #: **LT-012345-14**
CASE TITLE: **ACME MARKETS V. LAWRENCE HOLDINGS**

My Case
You

Filing Progress... **97%**
☒ GETTING STARTED
☒ CASE DATA
☒ PARTY/ATTORNEY
☒ DOCUMENTS
☒ FEES / PAYMENTS
☒ SUMMARY / SUBMIT

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / SUBMIT

Case Summary - Trial Court

Below is a summary of the case you are filing with the **APPELLATE DIVISION**.
[Click Here](#) to View or Print Case Summary with All Documents

Review **ALL** information and documents for accuracy prior to clicking the submit button on the next page.
 Once a case or document is submitted it cannot be deleted. Any corrections require the filing of an Amended Notice of Appeal.

Click continue at the bottom of the page to submit your filing.

Tabs

Left Navigation links click on any blue line.

Filing ID #	1024326	TRIAL COURT DOCKET #	LT-012345-14
APPELLATE/SUPREME #		TRIAL COURT COUNTY	MERCER
CASE TITLE	ACME MARKETS V. LAWRENCE HOLDINGS	DISPOSITION DATE	10/06/2014
CASE TYPE	CIVIL	TRIAL COURT JUDGE	COLLEEN A. MAIER
CATEGORY	SPECIAL CIVIL PART		

Party/Attorney

Submit

Filer Name, Bar ID #, Date Filed and Email address are prefilled on this screen.

- Read each certification and check the boxes.
- Use Submission password and Submit.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
 (All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
 Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.

a. ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))

☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.

☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER DANA R ANTON **BAR ID #** 020392001 **DATE FILED** 02/18/2016

EMAIL ADDRESS kirti.tank@judiciary.state.nj.us

b. PLEASE ENTER YOUR **SUBMISSION PASSWORD**

Your filing is not considered submitted until payment is successfully processed on a later page.

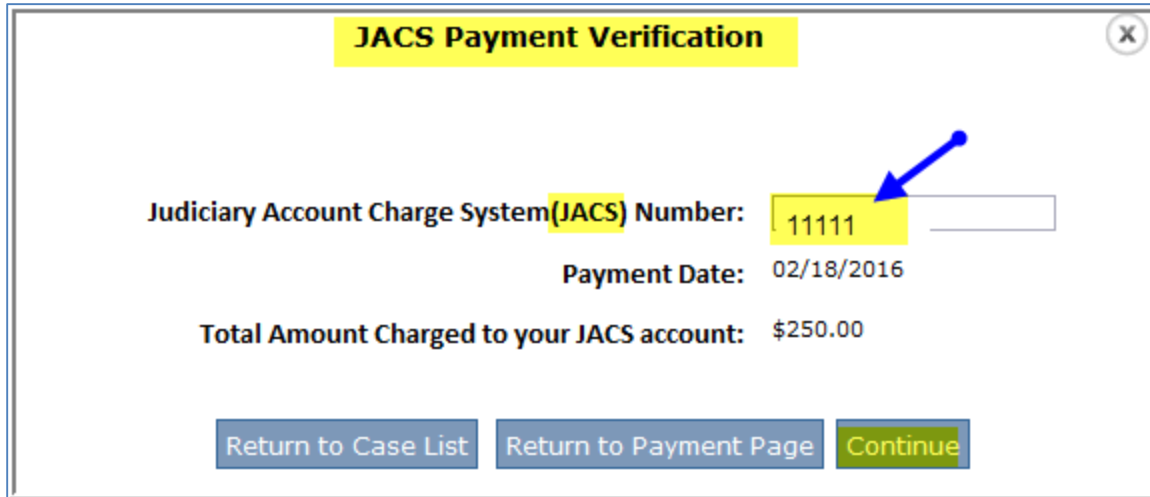
[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)

JACS Payment Screens

When the filer is not under the exempt status, they have to pay the filing fees and the filing is not considered submitted until payment is successfully processed here on this JACS Payment screen.

Enter your collateral JACS account number and click Continue.

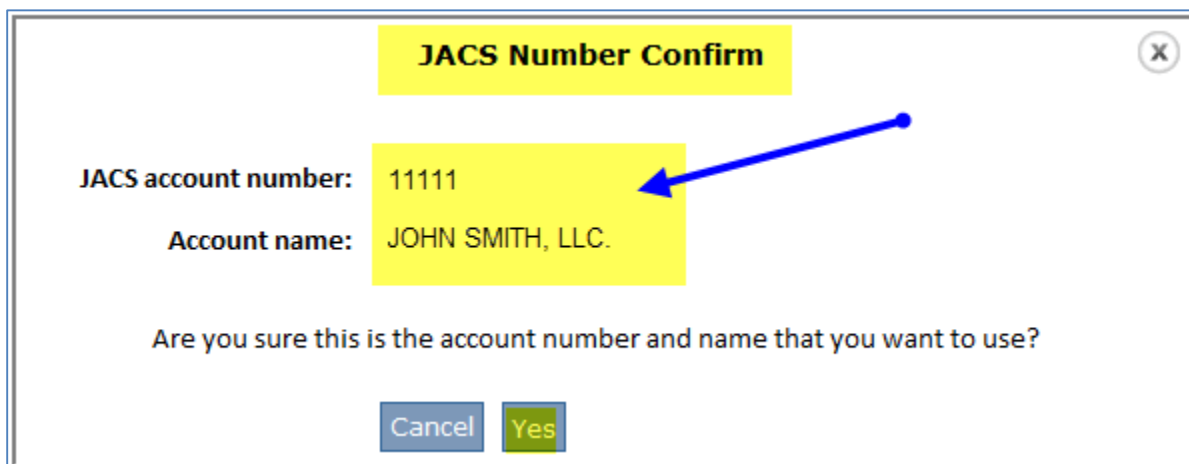


The screenshot shows a window titled "JACS Payment Verification" with a close button (X) in the top right corner. The main content area displays the following information:

- Judiciary Account Charge System(JACS) Number:** 11111 (The number 11111 is highlighted in yellow, and a blue arrow points to it from the right).
- Payment Date:** 02/18/2016
- Total Amount Charged to your JACS account:** \$250.00

At the bottom, there are three buttons: "Return to Case List" (blue), "Return to Payment Page" (blue), and "Continue" (green).

System will display the JACS account number and the Account Name to confirm. Click Yes.



The screenshot shows a window titled "JACS Number Confirm" with a close button (X) in the top right corner. The main content area displays the following information:

- JACS account number:** 11111 (The number 11111 is highlighted in yellow, and a blue arrow points to it from the right).
- Account name:** JOHN SMITH, LLC. (The name is highlighted in yellow).

Below the account information, the text "Are you sure this is the account number and name that you want to use?" is displayed. At the bottom, there are two buttons: "Cancel" (blue) and "Yes" (green).

Confirmation

Clicking Yes on the JACS Number Confirm screen will submit your entire filing and will create the Transaction ID.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY / SUBMIT
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Confirmation

Your case has been submitted for review and docketing on Feb 18 2016 10:13AM. Your transaction ID is E1064459-02182016.

Your JACS ACCOUNT has been accepted, JACS # 11111 Account Name: JOHN SMITH, LLC.

You will receive a docketing notice once your case has been reviewed by the Clerk's office.

You can track the status of your case in the CASE LIST page.

To print a summary report, [click HERE](#).

[Return to Case List](#)


Email


































Notification is received immediately. Information about the filing is contained within the email but you will need to enter eDATA to view the specifics.

NJeDATAnotices Mailbox	eDATA-Submission = STATE OF NEW JERSEY V. [REDACTED]	Wed 5/20/2015 2:57 PM
NJ eDATA (Electronic Docketing of Appeals and Tracking Application) is the New Jersey Judiciary's electronic filing system for the Appellate Division.		
NJeDATAnotices Mailbox	eDATA-Communication = STATE OF NEW JERSEY V. [REDACTED]	Wed 5/20/2015 2:50 PM
An eDATA Communication was entered by court on the case below:		
NJeDATAnotices Mailbox	eDATA-Notification = STATE OF NEW JERSEY V. [REDACTED]	Wed 5/20/2015 2:47 PM
NJ eDATA ELECTRONIC NOTIFICATION		

1. A Submission is a case or document submitted by the filer.
2. A Communication is either from a filer or the court.
3. A Notification is a document from the court.

















To update a draft filing (Case or Document not submitted)

A filing is considered a draft when you start creating the case or document but do not finish the submission to the court. You are able to continue finishing cases or documents in draft by clicking on the edit  button.

Filter case list to show <input type="text" value="ALL"/> cases, Filter By <input type="text" value=""/> For <input type="text" value=""/> <input type="button" value="Find"/>						
APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION	
 A-003991-14	RICK V MIRIAM	CIVIL	L-6765814-14	OPEN		
 A-004117-14	CERCI LANNISTER V. SANSA STARK	CIVIL	L-009999-14	OPEN		
 A-003990-14	LOKI OF ASGARD V. THOR OF ASGARD	CIVIL	L-12345-14	OPEN		
 AN-000490-14	PENNY PLATE PLAINTIFF V. MARATHON DEFENDANT	CIVIL	L-1742-13	OPEN		
	ABC V DEF	CIVIL	56787	OPEN		
FILING TYPE	DATE SUBMITTED	FILING PARTY - FILING ATTORNEY	FILING ID	POSTED DATE	FILING STATUS	OPERATION
NOTICE OF APPEAL		ABC - MARY SMITH HANLEY	1038545	06/05/2015	DRAFT	  
	STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-12345	OPEN		
	DENISE Y. MARIN PLAINTIFF V. LAWRENCE W. LINDSAY DEFENDANT	CIVIL	L-001234-10	OPEN		
 A-003981-14	MICKEY MOUSE V DONALD DUCK	CIVIL	L-1-13	OPEN		
	STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-999-14	OPEN		
	JOE MASON PLAINTIFF V. GREEN ACRES CORP DEFENDANT	CIVIL	123456-1	OPEN		
<div> 1 2 3 4 5 6 7 10 </div> <div>Records/Page 62 Records -- 1 - 10 Displayed</div>						

Viewing documents in a Pending Case

From “My Case List” page, click on  sign or click on the docket number link to view filings in a case that has been accepted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION	
A-003926-14	STATE OF NEW JERSEY V. [REDACTED]	CRIMINAL	11-01-[REDACTED]	OPEN		
FILING TYPE	DATE SUBMITTED	FILING PARTY - FILING ATTORNEY	FILING ID	POSTED DATE	FILING STATUS	OPERATION
AMENDED NOTICE OF APPEAL	05/11/2015	HELEN C GODBY	1038252	05/11/2015	ACCEPTED	
NOTICE OF APPEAL	05/06/2015	HELEN C GODBY	1038090	05/05/2015	ACCEPTED	
	STATE OF NEW JERSEY V. SH [REDACTED]	[REDACTED]	CRIMINAL	13-05-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. MA [REDACTED]	[REDACTED]	CRIMINAL	06-08-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. NA [REDACTED]	[REDACTED]	CRIMINAL	08-02-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. EU [REDACTED]	[REDACTED]	CRIMINAL	09-02-[REDACTED]	OPEN	
A-003587-14	STATE OF NEW JERSEY V. LA [REDACTED]	[REDACTED]	CRIMINAL	02-11-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. LA [REDACTED]	[REDACTED]	CRIMINAL	13-10-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. WA [REDACTED]	[REDACTED]	CRIMINAL	04-02-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. MA [REDACTED]	[REDACTED]	CRIMINAL	05-10-[REDACTED]	OPEN	
	STATE OF NEW JERSEY V. KC [REDACTED]	[REDACTED]	CRIMINAL	13-06-[REDACTED]	OPEN	

12345678910NextLast10

Records/Page1490 Records -- 1 - 10 Displayed

Click on docket number to see full Docket Information screen and the click on document title link to view actual documents.

Docket Information for A-003926-14 Case Team: TEAM 01 File Manager: ED B COSTANTINI(609-984-4735)					
DATE POSTED	DATE SUBMITTED	FILING PARTY	SUBMISSION TYPE	DOCUMENTS/ACTIONS	TRANSACTION ID
5/15/2015 4:11:01 PM	05/15/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	eDATA Communication	dd	N/A
5/11/2015 11:31:34 AM	05/11/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Amend appeal.	AMENDED NOTICE OF APPEAL, TO FILE AMENDED NOA AWT, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1038252-05112015
5/11/2015 11:30:50 AM	05/06/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Case initiation.	NOTICE OF APPEAL, CASE INFORMATION STATEMENT, TRIAL COURT ORDER, TRANSCRIPTS REQUEST FORM, MOTION TO FILE AS WITHIN TIME, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1038090-05062015
5/11/2015 11:30:50 AM	05/06/2015	Court	Court accepts submission.	Case docketed.	N/A

Return to Case List

eDATA Communication

Amending an Appeal

If you receive notification that your appeal is deficient and case data or case details are wrong you will need to amend the Notice of Appeal.

Log in to eDATA

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

File NEW Case
My Case List

Motion Entry and text box comments
Entered Date: 1/23/2015


PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.


First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Select Case to edit

Click edit button  by the case for which you want to add the Amended NOA.




My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	 <input checked="" type="checkbox"/>
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-	OPEN	 <input checked="" type="checkbox"/>
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-	OPEN	 <input checked="" type="checkbox"/>

Select the Filing Type

Click on the button that reads I am filing an AMENDED NOTICE OF APPEAL.
Then click edit selected.

Edit Case

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000786-14	I/M/O C YOUNG RON	NOTICE OF APPEAL	10/28/2014	HELEN C GODBY	00-11-	CRIMINAL	1022223	ACCEPTED

☒ I am filing an **AMENDED NOTICE OF APPEAL**.
The system will generate an Amended Notice of Appeal once information is changed.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case.

☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE EMAIL ADDRESS** in the current case.

Explain why the appeal is being Amended

GETTING STARTED

Case Related Questions

This case is from ☐ A JUDGMENT ☒ AN ORDER in a ☐ STATE AGENCY ☒ TRIAL COURT ☐ TAX COURT

IF NOT APPEALING THE ENTIRE JUDGMENT, ORDER OR AGENCY DECISION, SPECIFY WHAT PARTS OR PARAGRAPHS ARE BEING APPEALED.

500 characters left

***EXPLAIN BRIEFLY THE REASON FOR AMENDING THE NOTICE OF APPEAL.**

Amending case details to reflect correct date of appeal.

444 characters left

Edit Case Data

Edit any information on this screen.

GETTING STARTEDCASE DATA

Case Details - TRIAL COURT

Fields marked with * are REQUIRED.

TRIAL COURT DOCKET#

12-13-1234-

I

EDIT DOCKET NUMBER

*DATE OF FINAL ORDER/JUDGMENT

03/02/2015 x

*CASE CAPTION
(Full and complete caption as it appears on order being appealed or last amended complaint without et al or abbreviations that include all the parties involved.)

STATE OF NJ
V.
FILING TIME EXEMPTION

7962 characters left

For Case Caption samples,
[click HERE.](#)

☐ SENTENCE ONLY. Check this box if the issue(s) on this appeal focus **only** on the sentence imposed? See [R. 2:9-1](#)

☐ This is a **SEALED** case based upon court rule, statute, case law or court order.

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*CASE TYPE

CRIMINAL

*CASE CATEGORY

INDICTMENT

*TRIAL COURT COUNTY


ATLANTIC

*TRIAL COURT JUDGE

ARTHUR BERGMAN

Type a portion of the first or last name to get a partial list of judges. For a full list click on the arrow.

Edit Party

If the caption changes it may be necessary to edit your party name. Use the edit button  by your party to make that change or if the party was spelled incorrectly, edit that here and update the spelling. Click continue.

GETTING STARTEDCASE DATAPARTY/ATTORNEY

List of Parties

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

To ADD [party](#) contact and [attorney](#) information



1. Click [Add Appellant](#) (The case filer)

2. Click [Add Respondent](#) (Other parties of which there may be one or more)

3. For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.

To MODIFY party/attorney information or ADD NEW ATTORNEY, click on the **EDIT** button next to the party on the list below.

Below are **All the parties** involved in this case.

PARTY NAME	Trial Court/Agency Party Role	Trial Court/Agency Participation	PARTY DESIGNATION	CONTACT INFORMATION	ADDRESS	OPERATION
STATE OF NEW JERSEY	PLAINTIFF	Participated below	RESPONDENT	ATTORNEY GENERAL CRIMINAL JUSTICE - TERESA BLAIR (ATTORNEY OF RECORD)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625 609-984-6500 anita.toldo@judiciary.state.nj.us karen.carroll@judiciary.state.nj.us kirti.tank@judiciary.state.nj.us DCJ-EFILE@NJDCJ.ORG	
JOHN GRANT	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY (ATTORNEY OF RECORD)	31 CLINTON ST NEWARK, NJ 08534 973-877-1200 anita.toldo@judiciary.state.nj.us karen.carroll@judiciary.state.nj.us kirti.tank@judiciary.state.nj.us	

Amended CIS

Any of the changes in data or party name require an amended CIS. Click Add New Documents button to add the Amended CIS.

PROOF OF SERVICE	JOHN GRANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	PROOF OF SERVICE	SYSTEM GENERATED	07/08/2013	APPROVED	
PROOF OF SERVICE	JOHN GRANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	PROOF OF SERVICE	SYSTEM GENERATED	07/08/2013	APPROVED	
TRIAL COURT ORDER	JOHN GRANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	TRIAL COURT ORDER	UPLOAD	06/27/2013	APPROVED	
TSE	JOHN GRANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	CASE INFO STATEMENT	SYSTEM GENERATED	06/27/2013	SUBMITTED	
AMENDED NOTICE OF APPEAL	JOHN GRANT	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	AMENDED NOA	SYSTEM GENERATED	07/24/2013	COMPLETE	

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT

Add document information

- Category - Appellate Documents.
- Document type - Case Information Statement.
- Check the Amended Box.
- Explain the reason and click Continue.

DOCUMENT INFORMATION

***CATEGORY** **a.** APPELLATE DOCUMENTS Category Description

***DOCUMENT TYPE** **b.** CASE INFORMATION STATEMENT

c. ☒ **AMENDED DOCUMENT.** **d.** Explain Reason:

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

***FILING PARTY** TYREE J. ROBINSON

Back to Document List Continue

Edit details within the case information statement

For any change in data, case details in the CIS document may change. Change the details if necessary here.

LAWRENCE HOLDINGS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Case Information Statement - CIVIL APPEAL (1/6)

*** GIVE DATE AND SUMMARY OF JUDGMENT, ORDER, OR DECISION BEING APPEALED AND ATTACH A COPY:**

Order dated 7/11/2013 by Judge Marbrey.

39 characters entered (Minimum: 25 / No Max)

Save Continue

Continue through pages to submit screen

Edit each page of the CIS if necessary. For changes in the Party name you may not need to edit the CIS but you will need to amend it so that the party information is correct.

Submit Documents

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER ALYSSA A AIELLO **BAR ID #** 054081991 **DATE FILED** 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD [password field]

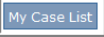
Your filing is not considered submitted until payment is successfully processed on a later page.


[Click Here](#) to View or Print Case Summary with All Documents

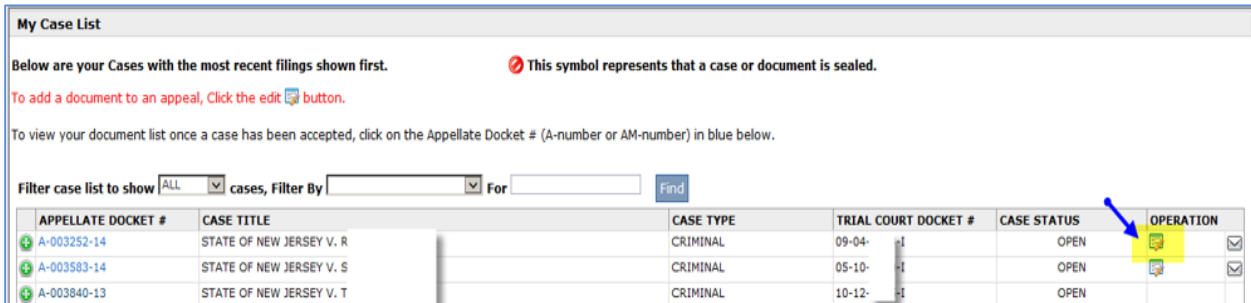
Return to Case List Submit

Motion Creation on Pending Case


Initial Steps


1. Sign in to eDATA
2. Click on 

Click on Edit button  to add any document to an appeal.






My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show **ALL** cases, Filter By **Case Type** For **Case Status** **Find**

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-	OPEN	
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-	OPEN	

3. Select I am adding DOCUMENTS, then click on Edit Selected button.



Edit Case

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000795-14	TOI CO	NOTICE OF APPEAL	11/05/2014	TC LA	11-	-I	CF	ACCEPTED

☐ I am filing a CROSS NOTICE OF APPEAL.

☒ I am adding **DOCUMENTS**. **Documents are either system generated or uploaded from the list of documents screen.**

☐ I am adding SUBSTITUTION OF ATTORNEY.

☐ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the Case.

☐ I am filing EMERGENT APPLICATION to the case.

☐ I want to UPDATE EMAIL ADDRESS in the current case.


Edit Selected **Cancel**












Add Document

On the list of documents page, click on ADD DOCUMENT button to add your motion.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
PROOF OF SERVICE	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	05/11/2015	APPROVED	
MOTION SUPPORTING DOCUMENT	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	05/11/2015	APPROVED	
TO FILE AMENDED NOA AWT	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	05/11/2015	APPROVED	
AMENDED NOTICE OF APPEAL	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - AMENDED NOA	SYSTEM GENERATED	05/11/2015	APPROVED	
PROOF OF SERVICE	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	05/05/2015	APPROVED	
MOTION SUPPORTING DOCUMENT	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	05/05/2015	APPROVED	
MOTION TO FILE AS WITHIN TIME	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	05/05/2015	APPROVED	
TRANSCRIPTS REQUEST FORM	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	05/05/2015	APPROVED	
TRIAL COURT ORDER	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	05/05/2015	APPROVED	
CASE INFORMATION STATEMENT	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	05/05/2015	APPROVED	
NOTICE OF APPEAL	JL R	PUBLIC DEFENDER APPELLATE - HELEN C GOOSBY	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	05/05/2015	APPROVED	

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT

Document Information


Pick Motion from the CATEGORY drop down.
Use the DOCUMENT TYPE drop down to pick the type of motion (see figure 2 for the list)


Click on Continue button at bottom of page.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Add Document


DOCUMENT INFORMATION

*CATEGORY MOTION  Category Description

*DOCUMENT TYPE MOTION FOR REMAND 

☐ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TYI 

Back to Document List
Continue

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Add Document

DOCUMENT INFORMATION

*CATEGORY **MOTION** Category Description

*DOCUMENT TYPE

*FILING PARTY

Upload Document

Note: System accepts document. If your upload file exceeds the limit, you will receive an error message. To save your attachment on the system, click the 'Continue' button.

Back to Document List Continue

APER FORM.

MOTION FOR ASSIGNMENT OF COUNSEL
MOTION FOR BAIL
MOTION FOR CLARIFICATION
MOTION FOR COSTS
MOTION FOR COUNSEL FEES
MOTION FOR COUNSEL FEES AND COSTS
MOTION FOR FINAL REMAND
MOTION FOR FURTHER RELIEF
MOTION FOR LEAVE TO APPEAL
MOTION FOR LEAVE TO FILE MOTION FOR LEAVE TO APPEAL AS WITHIN TIME
MOTION FOR ORAL ARGUMENT
MOTION FOR ORAL ARGUMENT ON MOTION
MOTION FOR RECONSIDERATION
MOTION FOR RELEASE OF PRE-SENTENCE REPORT(S) OF CO-DEFENDANT(S)
MOTION FOR REMAND
MOTION FOR STAY
MOTION FOR SUMMARY DISPOSITION
MOTION FOR TEMPORARY REMAND
MOTION FOR TRANSCRIPTS AT PUBLIC EXPENSE
MOTION OTHER-
MOTION TO ACCELERATE APPEAL
MOTION TO APPEAR AS AMICUS CURIAE
MOTION TO APPEAR PRO HAC VICE
MOTION TO BE RELIEVED AS COUNSEL
MOTION TO COMPEL
MOTION TO CONSOLIDATE APPEAL
MOTION TO CROSS-APPELLANT'S BRIEF AS WITHIN TIME
MOTION TO DISMISS APPEAL
MOTION TO DISMISS CROSS-APPEAL

Figure 2: Motion Document Type.

Add Motion Text

If necessary add text to motion to expand upon the motion type, **this is not required unless you are asking to extend time**. Click on continue button at bottom of page.

SEY V. KENNETH BANKS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

You are filing a motion, to complete the motion information (MOTION FOR TEMPORARY REMAND) add text below if necessary or to add additional relief click the button on the bottom of the page.

To add additional wording to motion, enter text in the box below only if necessary.

To trial court for clarification of order.]

458 characters left

To add additional motion relief click button Add Other Reliefs

List of documents

Upload your certification in support of motion by clicking the edit button and search for your supporting brief or certification.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	NOTICE OF APPEAL	SYSTEM GENERATED	03/21/2013	APPROVED	
TRANSCRIPTS REQUEST FORM	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	TRANSCRIPT ORDER FORM	SYSTEM GENERATED	03/21/2013	APPROVED	
CASE INFORMATION STATEMENT	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	CASE INFO STATEMENT	SYSTEM GENERATED	03/21/2013	APPROVED	
MOTION TO FILE AS WITHIN TIME	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	FOR LEAVE TO FILE AS WITHIN TIME	SYSTEM GENERATED	03/21/2013	APPROVED	
MOTION TO FILE AS WITHIN TIME	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	MOTION SUPPORTING DOCUMENT	UPLOAD	03/26/2013	APPROVED	
PROOF OF SERVICE	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	PROOF OF SERVICE	SYSTEM GENERATED	03/26/2013	APPROVED	
TRIAL COURT ORDER	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	TRIAL COURT ORDER	UPLOAD	03/21/2013	APPROVED	
NOTICE OF ASSIGNMENT LETTER	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	NOTICE OF ASSIGNMENT LETTER	UPLOAD	03/26/2013	APPROVED	
PROOF OF SERVICE	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	PROOF OF SERVICE	SYSTEM GENERATED	03/27/2013	APPROVED	
BANKS MOTION FOR REMAND	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	FOR TEMPORARY REMAND	SYSTEM GENERATED	03/27/2013	COMPLETE	
Motion Supporting Document	KE	S PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	MOTION SUPPORTING DOCUMENT	UPLOAD	03/27/2013	DRAFT	

Upload Document Information

Click Upload Documents button to search for your document.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS

Supporting Document

DOCUMENT INFORMATION

DOCUMENT NAME

MOTION FOR REMAND

CATEGORY

MOTION
CROSS MOTION

DOCUMENT TYPE

MOTION FOR REMAND
☐ AMENDED DOCUMENT.
☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

FILING PARTY

TY

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

*ATTACHMENT DOCUMENT TYPE

I am submitting a SUPPORTING brief/certification to the DOCUMENT above
MOTION- SUPPORTING DOCUMENT

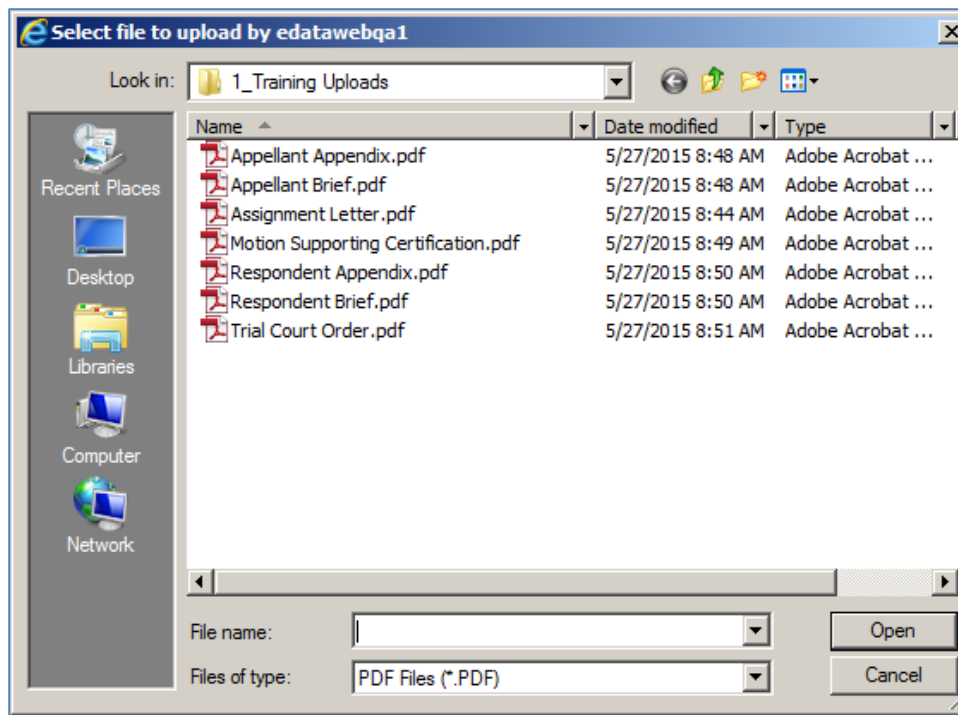
Upload Documents

Cancel Uploads

Note: System accepts documents in PDF format only.
To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue



File complete message →

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)

***ATTACHMENT DOCUMENT TYPE** I am submitting a **SUPPORTING** brief/certification to the DOCUMENT above

MOTION- SUPPORTING DOCUMENT

Motion Supporting Certification.pdf
Complete.

Upload Documents
Cancel Uploads

Return to List of Documents to add more or continue. Items that are complete and ready for submission indicate the same in the status column.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	NOTICE OF APPEAL	SYSTEM GENERATED	11/03/2014	APPROVED	
CASE INFORMATION STATEMENT	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CASE INFO STATEMENT	SYSTEM GENERATED	11/03/2014	APPROVED	
PROOF OF SERVICE	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	PROOF OF SERVICE	SYSTEM GENERATED	11/05/2014	APPROVED	
TONY ADDED DOC FOR FEE TEST	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TO PROCEED AS AN INDIGENT	SYSTEM GENERATED	11/05/2014	APPROVED	
CERT FOR MLPI	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CERT FOR MLPI	SYSTEM GENERATED	11/05/2014	APPROVED	
TRIAL COURT ORDER	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TRIAL COURT ORDER	UPLOAD	11/03/2014	APPROVED	
MOTION TO DISMISS	DEFENDANT	SEGER WEISS LLP - SCOTT ALAN GEORGE	TO DISMISS APPEAL	SYSTEM GENERATED	11/07/2014	READY TO SUBMIT	
MOTION SUPPORTING DOCUMENT	DEFENDANT	SEGER WEISS LLP - SCOTT ALAN GEORGE	MOTION SUPPORTING DOCUMENT	UPLOAD	11/07/2014	READY TO SUBMIT	

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A

Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY/	SUBMIT
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Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER	ALYSSA A AIELLO	BAR ID #	054081991	DATE FILED	02/12/2016
EMAIL ADDRESS	alyssa.aiello@opd.nj.gov,pd.appellate@opd.nj.gov				

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)

Transcripts

Filing Transcripts

Transcripts that are ordered with the notice of appeal through a transcript request form are submitted to the court by the court reporter, or transcription agency through a CD. Transcripts are then uploaded to the Appellate case management system by the Clerk's office and synched to eDATA. You will receive a paper copy of the transcript from the court reporter or agency. Please do not submit the three additional transcript copies until you receive your scheduling order. Your adversary will have access to the transcripts through eDATA.

If transcripts are in your possession and you do not have a CD, please call the court reporter who prepared your transcript and request a copy on CD. Send the CD to your Appellate division case manager. If no CD is available, scan and upload the transcript to the case.

Ordering transcripts after appeal is submitted.

Click on the edit button of the case in which you want to order additional transcripts.

My Case List

Below are your Cases with the most recent filings shown first. This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show **ALL** cases, Filter By **_____** For **_____** **Find**

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-	OPEN	
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-	OPEN	

Click on I am adding Documents and click on Edit Selected.

Edit Case

COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000795-14	TC CL	NOTICE OF APPEAL	11/05/2014		11-0	CI	1022234	ACCEPTED

☐ I am filing a **CROSS NOTICE OF APPEAL**.

☒ I am adding **DOCUMENTS**. **Documents are either system generated or uploaded from the list of documents screen.**

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the Case.

☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE EMAIL ADDRESS** in the current case.

Edit Selected **Cancel**

Add Document

On the list of documents page use the **ADD DOCUMENT** button to add your transcript.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	NOTICE OF APPEAL	SYSTEM GENERATED	11/03/2014	APPROVED	
CASE INFORMATION STATEMENT	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CASE INFO STATEMENT	SYSTEM GENERATED	11/03/2014	APPROVED	
PROOF OF SERVICE	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	PROOF OF SERVICE	SYSTEM GENERATED	11/05/2014	APPROVED	
TONY ADDED DOC FOR FEE TEST	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TO PROCEED AS AN INDIGENT	SYSTEM GENERATED	11/05/2014	APPROVED	
CERT FOR MLPI	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CERT FOR MLPI	SYSTEM GENERATED	11/05/2014	APPROVED	
TRIAL COURT ORDER	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TRIAL COURT ORDER	UPLOAD	11/03/2014	APPROVED	

TO ADD NEW DOCUMENTS, CLICK HERE after items in draft are complete.
YOUR DOCUMENT IS NOT FILED WITH THE COURT UNTIL YOU CONTINUE TO THE SUBMISSION PAGE AND RECEIVE A TRANSACTION ID FOR THE SPECIFIC FILING.

Click **ADD DOCUMENT** button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT

Add Document Information

Category is Appellate Documents.

Document Type is Transcript Order Form.

Click "Amended Document" check box if you are changing the prior information.

Click Continue Button.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS
-----------------	-----------	----------------	-----------

Add Document

DOCUMENT INFORMATION

*CATEGORY

*DOCUMENT TYPE

☒ **AMENDED DOCUMENT.**

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TY.....

Transcript page

Fill in appropriate information on the Transcript Request Form Verification page.
If you need to amend the county, do so using the county drop down.

Click on Add Hearing Dates button and fill out Date of Proceeding, Type of Proceeding, Transcript to be ordered check box.

GETTING STARTED	CASE DATA
-----------------	-----------

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

Transcripts are not required on Motion for Leave to Appeal.
If you have not ordered them, continue below by checking the exempt box.

☐ I am exempt from ordering the transcript because there is no verbatim record, or in a cross-appeal, the appellant previously ordered the transcript, or in a Motion for Leave to Appeal, the transcripts are not being ordered at this time.

☒ I am ordering transcripts (unless in my possession) and all dates will be added below.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request:

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
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No record found.

To Add New Hearing Dates, click on . You can add maximum of 10 Hearing Dates at a time.

Use the transcript office dropdown to change the county for the transcript request form. See left panel *.

TRANSCRIPT OFFICE:

Click continue.

List of Documents

The transcript request form now shows ready to submit, continue to the submission page for filing.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS				
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COI DRAFT FORM, CLICK THE EDIT ICON TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OP							
USED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN							
BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
TRANSCRIPT REQUEST- AMENDED	R/ EI	PUBLIC DEFENDER APPELLATE - HELEN C GOODY	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	0/	READY TO SUBMIT	
PROOF OF SERVICE	R/ EI	MARY SMITH HANLEY - MARY SMITH HANLEY	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	0/	APPROVED	

Briefs

Filing Briefs

Initial Steps

1. Sign in to eDATA.
2. Click on
3. Select the case in which you are adding the brief and click on Edit button.

My Case List						
Below are your Cases with the most recent filings shown first. This symbol represents that a case or document is sealed.						
To add a document to an appeal, Click the edit button.						
To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.						
Filter case list to show <input type="text"/> cases, Filter By <input type="text"/> For <input type="text"/> <input type="button" value="Find"/>						
APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION	
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN		<input checked="" type="checkbox"/>
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-	OPEN		<input checked="" type="checkbox"/>
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-	OPEN		<input checked="" type="checkbox"/>

Select Filing Type


Select I am adding DOCUMENTS and click on Edit Selected button.

















Edit Case									
COURT	APPELLATE #	CASE TITLE	FILING TYPE	DATE SUBMITTED	FILING PARTY	TRIAL COURT DOCKET #	CASE TYPE	FILING ID	STATUS
APPELLATE	A-000795-14	TONY TEST V FEE FOR COUNTY PROSECUTORE	NOTICE OF APPEAL	11/05/2014	TONY PLAINTIFF - LAUREN S KIRK	11-03-2014-I	CRIMINAL	1022234	ACCEPTED
<p><input type="radio"/> I am filing a CROSS NOTICE OF APPEAL.</p> <p><input checked="" type="radio"/> I am adding DOCUMENTS. Documents are either system generated or uploaded from the list of documents screen.</p> <p><input type="radio"/> I am adding SUBSTITUTION OF ATTORNEY.</p> <p><input type="radio"/> I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the Case.</p> <p><input type="radio"/> I am filing EMERGENT APPLICATION to the case.</p> <p><input type="radio"/> I want to UPDATE EMAIL ADDRESS in the current case.</p> <p><input type="button" value="Edit Selected"/> <input type="button" value="Cancel"/></p>									

Add Document


On the list of documents page use the ADD DOCUMENT button to add your brief.

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
PROOF OF SERVICE	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	05/06/2015	READY TO SUBMIT	 
MOTION SUPPORTING DOCUMENT	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	05/06/2015	READY TO SUBMIT	  
MOTION TO FILE AS WITHIN TIME	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	05/06/2015	READY TO SUBMIT	 
TRANSCRIPTS REQUEST FORM	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	05/06/2015	READY TO SUBMIT	 
TRIAL COURT ORDER	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	05/06/2015	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	05/06/2015	READY TO SUBMIT	 
NOTICE OF APPEAL	SI EC	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	05/06/2015	READY TO SUBMIT	 

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT 

Document Information

Category is BRIEF AND APPENDIX from the drop down.

Document Type is APPELLANT'S BRIEF for brief only upload. If combined pick APPELLANT'S BRIEF AND APPENDIX.


**** It has been suggested that you file your brief and appendix as separate documents. That way if there is a typo in a brief you won't have to rescan the appendix if they were previously combined.**


Click Upload Documents button.

GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

Add Document

DOCUMENT INFORMATION

*CATEGORY  [Category Description](#)

*DOCUMENT TYPE 

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TYREE J. ROBINSON

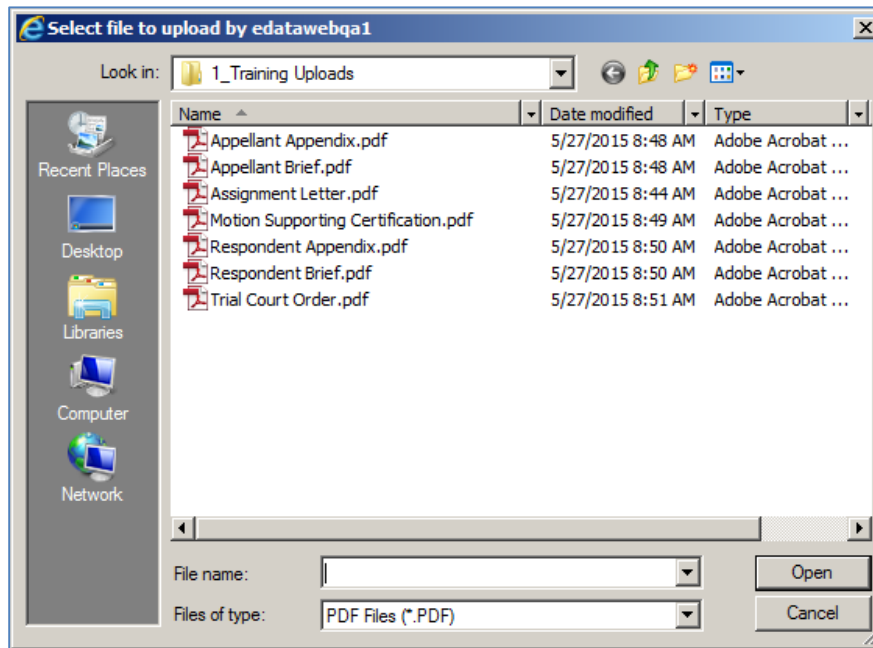
Upload Documents **Cancel Uploads**

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) [Continue](#)

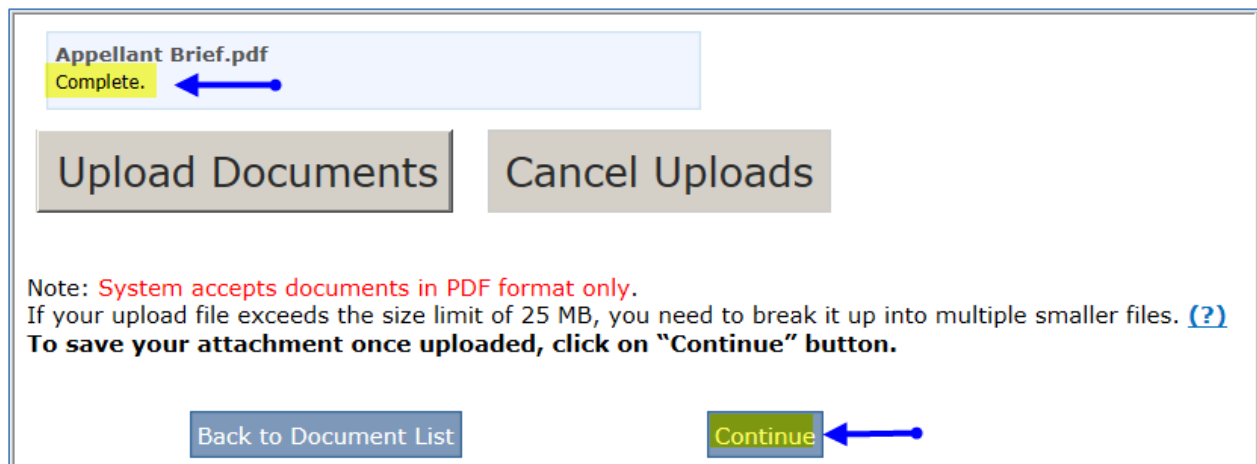
Upload

Double Click on the file to be uploaded.







Upload Complete

Click continue once the upload indicates that it is complete.



Add Attachment

To add an appendix that is separate from the brief, click the attachment link next to the brief that was just uploaded, from the list of documents.

LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
BRIEF	R/ EI	PUBLIC DEFENDER APPELLATE - HELEN C. GODBY	BRIEF AND APPENDIX - APPELLANT'S BRIEF	UPLOAD	05/21/2015	READY TO SUBMIT	  

Attachment Information

Select the attachment type from the drop down and click upload. When uploading an appendix to the case, you are required to add a volume number.

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)

I am submitting a **SUPPORTING** brief/certification to the **DOCUMENT** above

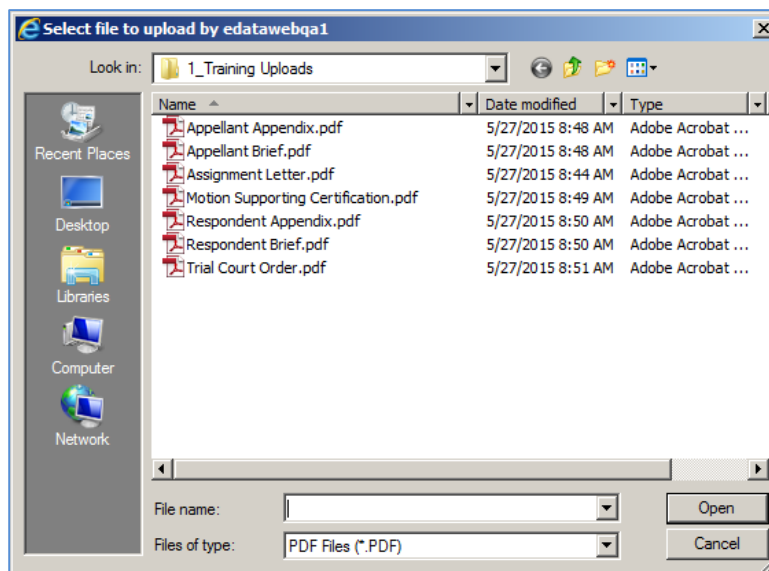
* **ATTACHMENT TYPE** APPELLANTS APPENDIX

* **VOLUME NUMBER**

Upload Documents Cancel Uploads

Upload

Double click on the file to be uploaded.



Upload Complete

Click back to document list once all attachments are uploaded.

Appellant Appendix.pdf

Complete.

Upload Documents Cancel Uploads


Note: System accepts documents in PDF format only.

To save your attachment after uploading and add another, click on "Save Attachment" button. After uploading all the documents, click on "Back To Document List" button.

Back to Document List Save Attachment

Submitting Document


From the List of Documents screen, click on continue at the bottom of page until you get to the submit page.


TO ADD [ATTACHMENTS](#) TO A DOCUMENT (MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.


STATUS The following status applies to your documents:


COMPLETE	Ready for submission.
DRAFT	Additional information is required. The system will not accept your filing unless you complete the required missing data.
SUBMITTED	Document has been submitted to the Clerk's office and is waiting for review.
ACCEPTED	Document has been entered in the Case Management System .
DEFICIENT	Reviewed and identified as deficient by the Court. You need to address deficiency for your case to proceed.

OPERATION You may perform the following functions:

Click  **EDIT** option to modify a document that you entered in DRAFT status.

Click  **ATTACHEMENT** option to add a attachment to an existing document that has been submitted.

Click  **DELETE** option to delete a main document and associated supporting documents that you entered in DRAFT status.

Click  **VIEW** option to review document information.

[Return to Case List](#) [Previous](#) [Continue](#)

Submit

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER AL ID BAR ID # 05- DATE FILED 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)


Brief Copies

Once the brief is reviewed, the case manager will either approve the document or advise of a deficiency. Once approved, a filed stamp is applied. This is when you will print out a filed copy to provide the court with three additional sets.


Add Designated Counsel/Co-Counsel


Designated Counsel or Co-Counsel are entered by the attorney of record where the original attorney remains in the case but is adding a second or third attorney to the party they represent.

Use this when you want to add another attorney from your firm or an outside firm as co-counsel. This will give that attorney access to the case but the filer will remain the attorney of record.

Click on edit button  of the case you want to enter the designated counsel.



My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.


Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

1 | 10 Records/Page | 1 Records -- 1 - 1 Displayed

Filing Type

Click on the radio button “I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the Case”. Then click Edit Selected.

Edit Case 

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000159-15	LAWREN	CIVIL	LT-012	OPEN

☐ I am filing an **AMENDED NOTICE OF APPEAL**.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☒ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
For attorney of record to add, remove or edit any attorney information to the case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

Edit Selected Cancel

Edit Party

On the List of Parties page, click on the edit  button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (e) (msp@test.com)	
JOE	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (e) kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 (e) bxsu@csiteh.com.cn (wpw@test.com)	

Scroll down to click the plus sign under the previous filer's attorney information to add to the attorney in this case.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

Attorney name: DANA R ANTON Attorney Role (Req.): ATTORNEY OF RECORD


FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
L00000011	GLOUCESTER COUNTY PROSECUTOR (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500 (e)	KIRTI.TANK@JUDICIARY.STATE.NJ.US

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

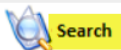
Case Specific Email:

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Search Attorney by Name

1. Search for an individual attorney by clicking on that button and entering the attorney's name, then click on the search  button.

☒ Search By Attorney Name ☐ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name: Last Name: 

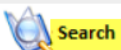
2. Double click on the Attorney's name.

Attorney Search			
Attorney Name	Firm Name	Good Stand	Firm Status
WILLIAM P WELAJ	WILLIAM WELAJ	01	01

Search Attorney by Firm

1. Type in firm name and click on the search  button.

☐ Search By Attorney Name ☒ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name: 

2. All firm names are displayed, double click on the correct firm to select the individual attorneys associated with the firm.

Attorney Search								
Firm Name	Street1	Street2	City	State	Zip	Phone	Firm Status	Type Code
KENNEDY WRONKO KENNEDY	157 RIVER RD	STES 4K A & B	MONTVILLE	NJ	07045	973-334-1355	01	BO
RONALD J. WRONKO, LLC	134 COLUMBIA TPKE		FLORHAM PARK	NJ	07932	973-360-1001	01	BO
TERENCE J. WRONKO	1011 BLOOMFIELD AVE.	UNIT 1B	WEST CALDWELL	NJ	07006	973-227-5544	01	BO
WRONKO & LOEWEN	69 GROVE ST		SOMERVILLE	NJ	08876-1912	908-704-9200	01	BO
WRONKO & WRONKO	54 MAIN STREET	SUITE 104	SUCCASUNNA	NJ	07876	973-584-0790	01	BO


3. List of Attorneys is displayed, double click on the appropriate attorney to select.


Attorney Search		
Attorney Name	Good Stand	Firm Status
JAMES V LOEWEN	01	01
GILBERT G MILLER	01	01
MICHAEL C SHALE	01	01
JAMES R WRONKO	01	01
UNKNOWN		

Back

Search within your own firm

☐ Search By Attorney Name
 ☐ Search By Firm Name
 ☒ **Staff change**, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name  Search

- a. Select the appropriate radio button for Staff Change and click Search .
- b. Scroll down and double click on the appropriate attorney. Double click on the name.

Attorney Search				
	Attorney Name	Firm Name	Good Stand	Firm Status
	DANA R ANTON	GLOUCESTER COUNTY PROSECUTOR	01	01
	JOSEPH ANDREW BROOK	GLOUCESTER COUNTY PROSECUTOR	01	01
	JACQUELINE ELAINE CABAN	GLOUCESTER COUNTY PROSECUTOR	01	01
	LAURIE P CIMINO	GLOUCESTER COUNTY PROSECUTOR	01	01
	MARGARET ANNE CIPPARRONE	GLOUCESTER COUNTY PROSECUTOR	01	01
	PAUL D COLANGELO	GLOUCESTER COUNTY PROSECUTOR	01	01
	AUDREY M CURWIN	GLOUCESTER COUNTY PROSECUTOR	01	01
	MICHAEL SCOTT CURWIN	GLOUCESTER COUNTY PROSECUTOR	01	01
	SEAN FRANCIS DALTON	GLOUCESTER COUNTY PROSECUTOR	01	01
	JOSEPH H ENOS	GLOUCESTER COUNTY PROSECUTOR	01	01
	KATHARINE LEIGH ERRICKSON	GLOUCESTER COUNTY PROSECUTOR	01	01
	LLOYD DONALD HENDERSON	GLOUCESTER COUNTY PROSECUTOR	01	01
	MICHELLE RESHA JENEY	GLOUCESTER COUNTY PROSECUTOR	01	01


Confirm Attorney Information

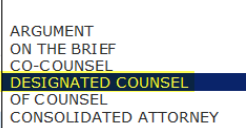
Make sure the attorney role (designated counsel or co-counsel) is selected. If this attorney does not have the eCourts email, you are required to type his email in the case specific email field.


To add a second designated counsel or co-counsel click the + button.

Click Continue when complete.

☐ Search By Attorney Name ☐ Search By Firm Name ☒ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name 

Attorney name Attorney Role (Req.) 

FIRM ID	FIRM NAME	ADDRESS	PHONE	MAIL
<input checked="" type="radio"/> L00000011	GLOUCESTER COUNTY PROSECUTOR	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500	


To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

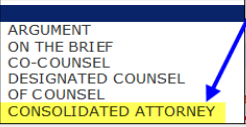
Case Specific Email

Consolidated Attorney

For attorneys involved in a consolidated case, the consolidated attorney option has been added to the Attorney Role drop down menu.

☒ Search By Attorney Name ☐ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name Last Name 

Attorney name Attorney Role (Req.) 


FIRM ID	FIRM NAME	ADDRESS	PHONE
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To add emails for interested parties for this specific case only, enter email addresses on the line below. For comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Review the Filing

Review the new attorney information on the List of Party page in this filing.












Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) GLOUCESTER COUNTY PROSECUTOR - LAURIE P CIMINO (DESIGNATED COUNSEL)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com) PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (lpc@test.com)	

File Assignment Letter


For attorneys outside your own office, an assignment letter or letter regarding co-counsel status is needed. For adding co-counsel within your office, the system views this as a staff change and no letter is required and you can continue on to the submit page.

To file Assignment Letter click on edit  button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	NOTICE OF APPEAL	SYSTEM GENERATED	03/21/2013	SUBMITTED	
TRANSCRIPTS REQUEST FORM	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	TRANSCRIPT ORDER FORM	SYSTEM GENERATED	03/21/2013	SUBMITTED	
CASE INFORMATION STATEMENT	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	CASE INFO STATEMENT	SYSTEM GENERATED	03/21/2013	SUBMITTED	
MOTION TO FILE AS WITHIN TIME	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	FOR LEAVE TO FILE AS WITHIN TIME	SYSTEM GENERATED	03/21/2013	SUBMITTED	
MOTION TO FILE AS WITHIN TIME	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	MOTION SUPPORTING DOCUMENT	UPLOAD	03/26/2013	SUBMITTED	
PROOF OF SERVICE	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	PROOF OF SERVICE	SYSTEM GENERATED	03/26/2013	SUBMITTED	
TRIAL COURT ORDER	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	TRIAL COURT ORDER	UPLOAD	03/21/2013	SUBMITTED	
NOTICE OF ASSIGNMENT LETTER	KE	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	NOTICE OF ASSIGNMENT LETTER	UPLOAD	03/26/2013	DRAFT	  

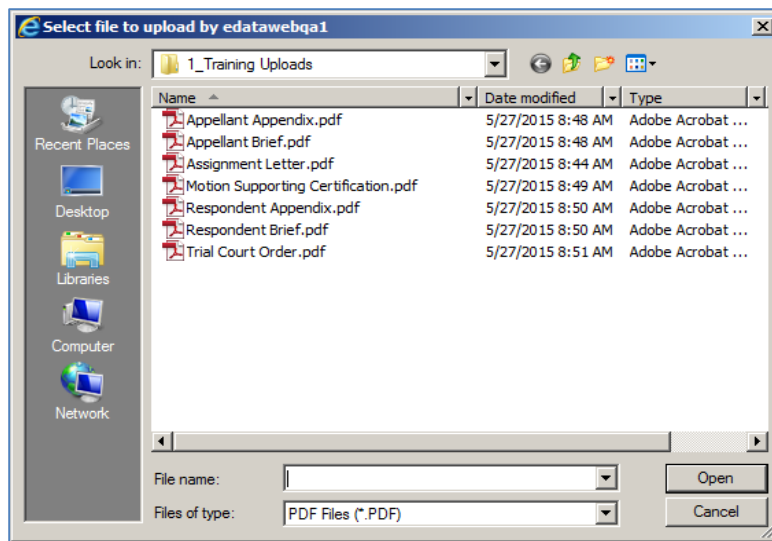
Document Information Upload

The document information on this filing type is pre-filled. Just click upload. This button will take you to the file structure on your computer.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS	
Document	
DOCUMENT INFORMATION	
*CATEGORY	APPELLATE DOCUMENTS Category Description
*DOCUMENT TYPE	NOTICE OF ASSIGNMENT LETTER
	<input type="checkbox"/> SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER. SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.
*FILING PARTY	E
	
Upload Documents Cancel Uploads	
<small>Note: System accepts documents in PDF format only. If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?) To save your attachment once uploaded, click on "Continue" button.</small>	
Back to Document List Continue	

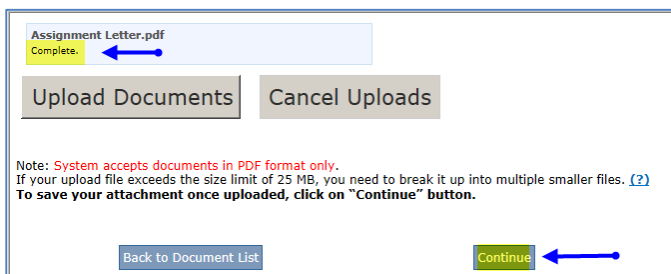
Retrieve PDF from Folder

Remember to convert all documents to a PDF format.



Upload Complete

Click continue at bottom of page.



Submit

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

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Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:3B-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER AL [REDACTED] **BAR ID #** 05- [REDACTED] **DATE FILED** 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD [REDACTED]

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents


[Return to Case List](#) [Submit](#)

Substitution of Attorney


Removing Yourself from a Case


A substitution of attorney removes you as the attorney of record. You will no longer get notices and only have access to prior information that you created in NJ eDATA. To remain involved in an appeal, but have another attorney take over as attorney of record; use the designated counsel filing.

Initial Steps

1. Sign in to eDATA.
2. Click on [My Case List](#).
3. Select the case in which you are adding the substitution and click on Edit  button.



My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show [ALL](#) cases, Filter By [\[REDACTED\]](#) For [\[REDACTED\]](#) [Find](#)

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

[1](#) [10](#) Records/Page 1 Records -- 1 - 1 Displayed

Select I am adding SUBSTITUTION OF ATTORNEY. Click on Edit Selected button.

Edit Case X

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000159-15	LAWRENCE HOLDINGS V JOHN SMITH	CIVIL	LT-012345-14	OPEN

☐ I am filing an **AMENDED NOTICE OF APPEAL**.

☐ I am adding **DOCUMENTS**.

☒ I am adding **SUBSTITUTION OF ATTORNEY**.
A substitution of attorney is filed from the list of documents screen.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.

☐ I am filing **EMERGENT APPLICATION** to the case.





☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

Edit Selected
Cancel

Edit Party

In the list of parties edit your client by clicking on the edit  button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390  (msp@test.com)	
JOE	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500  kirt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900  bxsu@csiteh.com.cn (wpw@test.com)	


Update Party

The upper portion of the party information is not available for edit. Scroll down to the Appellant Attorney information.

Select Attorney


To substitute private counsel, search by either Attorney Name or Search by Firm Name. Type in a Name and then click  **Search** button.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.  Search

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☐ Search By Attorney Name
 ☒ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name  Search

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<p>To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.</p> <p>Case Specific Email <input type="text"/></p>				

Select the firm name by double clicking on it.

Attorney Search								
Firm Name	Street1	Street2	City	State	Zip	Phone	Firm Status	Type Code
ALAN J. CORNBLATT	44 PRINCETON AVENUE		BRICKTOWN	NJ	08724-0000	732-840-9595	01	BO
CLARK L. CORNWELL, III	842 E 27TH ST		PATERSON	NJ	07513-0000	201-487-0868	01	BO
CORNELIAN COMMUNITY COUNSELORS, INC.	82 SUNSET ROAD		POMPTON PLAINS	NJ	07444	973-839-5652	01	BO
CORNELIUS W. DANIEL, III	2135 BRIDGE AVENUE		POINT PLEASANT	NJ	08742	732-295-6677	01	BO
GARY CORNICK LLC	210 EAST MAIN STREET		SOMERVILLE	NJ	08876	908-253-0404	01	BO
JOHN C. CORNISH, PC	409 SOUTH MAIN STREET		PHILLIPSBURG	NJ	08865	908-454-1752	01	BO
RABNER ALLCORN BAUMGART & BEN-ASHER	52 UPPER MONTCLAIR PLAZA		UPR MONTCLAIR	NJ	07043	973-744-4000	01	BO
SAGOT BROOKE & CORNETT, PC	3157 MECHANICSVILLE RD		BENSALEM	PA	19020-2869	215-633-1800	01	BO

Select the individual attorney in the firm by double clicking on that name.

Attorney Search		
Attorney Name	Good Stand	Firm Status
ALAN J CORNBLATT	01	01
THOMAS C KECK	04	01
UNKNOWN		
Back		

If this new attorney does not have the eCourts email, you are required to type his email in the case specific email field. Confirm new attorney's email because this is required for proper service. Then click continue.

☐ Search By Attorney Name
 ☒ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00004908	ALAN J. CORNBLATT	44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000	732-840-9595	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

A substitution of attorney and a designated counsel can be added to the same case by different entries. Click continue to move forward.

Each filing must be made separately and accepted by the Clerk's office before the next can be entered.

Below are All the parties involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) ALAN J. CORNBLATT - ALAN J CORNBLATT (NEW ATTORNEY)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirtibank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-665-0900 bxsu@csitoh.com.cn (xpw@test.com) 44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000 732-840-9595 (ajc@test.com)	

List of Documents

An upload of a substitution of Attorney or a letter assigning/substituting staff counsel is required in the list of documents unless the substitution is within the same firm. The list below shows the required document. Click the edit button.


GETTING STARTED









CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
SUBSTITUTION OF ATTORNEY	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - SUBSTITUTE OF ATTY	UPLOAD	02/19/2016	DRAFT	  
NOTICE OF DOCKETING	Court		APPELLATE DOCUMENTS - COURT INITIATED NOTICES	INTERFACE	02/19/2016	APPROVED	
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	APPROVED	
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	APPROVED	
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	APPROVED	
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	APPROVED	

Document Information

The document information on this filing type is pre-filled. Just click upload.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS [Category Description](#)

*DOCUMENT TYPE SUBSTITUTION OF ATTORNEY

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY JA

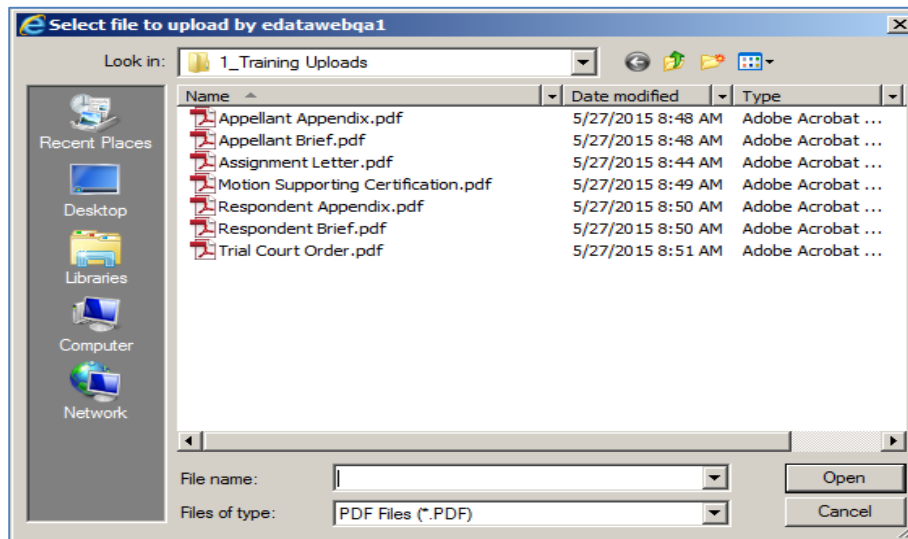
[Upload Documents](#) [Cancel Uploads](#)

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) [Continue](#)

Upload

Double click on the document you want to upload.



Upload Complete

Click continue once the upload is complete.

Assignment Letter.pdf

Complete.

Upload Documents

Cancel Uploads

Note: **System accepts documents in PDF format only.**
 If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue

Submit

You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit. A Transaction ID will be generated and a confirmation of the submission will be transmitted along with an email.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY/ SUBMIT
-----------------	-----------	----------------	-----------	-----------------	------------------------

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
 (All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
 Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER	ALYSSA A AIELLO	BAR ID #	054081991	DATE FILED	02/12/2016
EMAIL ADDRESS	alyssa.aiello@opd.nj.gov,pd.appellate@opd.nj.gov				

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here to View or Print Case Summary with All Documents](#)

Return to Case List

Submit

Internal Staff Changes

Changes of attorneys within a firm can be entered without the requirement of a document acknowledging the change. The new attorney information will be entered upon the removal or addition of a member of the firm, following the instructions below.

Attorneys of Record can either be removed from a case completely (**Substitution**), or can be added to the case (**Designation**) in the following ways.

Click on the hyperlink in blue to view the flow for either filing.

Substitution

[Substitution](#) removes the attorney from the case by substituting another member of the same firm. The initial filer would still see the case on their case list but only up until the date of the substitution. Upon the entry of the substitution to another member of the firm, that new attorney will have the case added to their case list.

Substitution Steps

To remove yourself from a case perform the following steps:

1. Login and go to case list, click on the edit button on the selected case.

My Case List

Below are your Cases with the most recent filings shown first. This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show **ALL** cases, Filter By For **Find**

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	

1 | 10 Records/Page | 1 Records -- 1 - 1 Displayed

2. Select I am adding SUBSTITUTION OF ATTORNEY and then click Edit Selected.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000159-15	LAWRENCE HOLDINGS V JOHN SMITH	CIVIL	LT-012345-14	OPEN

☐ I am filing an **AMENDED NOTICE OF APPEAL**.

☐ I am adding **DOCUMENTS**.

☒ I am adding **SUBSTITUTION OF ATTORNEY**.

A substitution of attorney is filed from the list of documents screen.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.


☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

Edit Selected **Cancel**


3. On List of Parties, click the edit button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (e) (msp@test.com)	
JOH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (e) kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 (e) bxsu@csiteh.com.cn (wpw@test.com)	

4. Click the Staff Change for internal transfer of the case to another staff member in your office.

☐ Search By Attorney Name
 ☐ Search By Firm Name
 ☒ **Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)**

Firm Name  Search

5. A pop up will show a list of attorneys within the firm. Double click on the correct name. If someone does not appear please contact our eDATA team and we will have them added, 609-292-4591.

Attorney Search X			
Attorney Name	Firm Name	Good Stand	Firm Status
DANA R. ANTON	GLOUCESTER COUNTY PROSECUTOR	01	01
JOSEPH ANDREW BROOK	GLOUCESTER COUNTY PROSECUTOR	01	01
JACQUELINE ELAINE CABAN	GLOUCESTER COUNTY PROSECUTOR	01	01
LAURIE P CIMINO	GLOUCESTER COUNTY PROSECUTOR	01	01
MARGARET ANNE CIPPARRONE	GLOUCESTER COUNTY PROSECUTOR	01	01
PAUL D COLANGELO	GLOUCESTER COUNTY PROSECUTOR	01	01
AUDREY M CURWIN	GLOUCESTER COUNTY PROSECUTOR	01	01
MICHAEL SCOTT CURWIN	GLOUCESTER COUNTY PROSECUTOR	01	01
SEAN FRANCIS DALTON	GLOUCESTER COUNTY PROSECUTOR	01	01
JOSEPH H ENOS	GLOUCESTER COUNTY PROSECUTOR	01	01
KATHARINE LEIGH ERRICKSON	GLOUCESTER COUNTY PROSECUTOR	01	01
LLOYD DONALD HENDERSON	GLOUCESTER COUNTY PROSECUTOR	01	01
MICHELLE RESHA JENEY	GLOUCESTER COUNTY PROSECUTOR	01	01
VINCENT C MALFITANO	GLOUCESTER COUNTY PROSECUTOR	01	01
JANIS R MELFI	GLOUCESTER COUNTY PROSECUTOR	01	01
KATHERINE A MIKA	GLOUCESTER COUNTY PROSECUTOR	01	01
JOSEPH M MORE	GLOUCESTER COUNTY PROSECUTOR	01	01

6. The new attorney information will prefill. Make sure the correct email address is entered and then click continue.

☐ Search By Attorney Name
 ☐ Search By Firm Name
 ☒ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> L00000011	GLOUCESTER COUNTY PROSECUTOR	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

7. The information is now stored but you must click continue through to submission page.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) GLOUCESTER COUNTY PROSECUTOR - LAURIE P CIMINO (NEW ATTORNEY)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com) PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (lpc@test.com)	

OPERATION:

Click **EDIT** option to modify party/attorney information that you entered for cases in DRAFT status OR add a new attorney.

Click **DELETE** option to delete party and associated attorney information that you entered for cases in DRAFT status.

8. You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**. (All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted. Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER AL ID BAR ID # 05- DATE FILED 02/12/2016
 EMAIL ADDRESS alyssa.aiello@opd.nj.gov, pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

9. Once you get through to the submit page you will receive a transaction ID, your substitution is not filed until you click submit and you receive the transaction ID. This is an automatic process, the substituted counsel can see the case right away and the new attorney of record does not have to wait for acceptance to add designated counsel.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS	FEES / PAYMENTS	SUMMARY/ SUBMIT
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Confirmation

Your case has been submitted for review and docketing on Oct 23 2013 10:47AM. Your transaction ID is E1006985-10232013.

To print a summary report, [click HERE](#).

You will receive a docketing notice once your case has been reviewed by the Clerk's office.

You can track the status of your case in the CASE LIST page.

[Return to Case List](#)

Designation

Designation adds an attorney to the case. Adding a designated attorney allows another member of the firm to have access to viewing the case. The original firm member would retain the case in their case list. This would happen more often with supervising attorneys remaining in a case for viewing purposes but assigning the case to an associate within the same firm.

Designation Steps

Designation of Counsel within the same firm:

To add another attorney or more to a case that the attorney of record is remaining in, follow the Add/Edit attorney route.

1. Login to eDATA and go to your case list.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE

Motion Entry and text box comments

PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.


Entered Date: 1/23/2015


[File NEW Case](#) [My Case List](#)

First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

2. Select the case you are editing.



My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For [Find](#)

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

1 10 Records/Page 1 Records -- 1 - 1 Displayed

3. Click "I am Adding/Editing Attorneys" radio button.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
000159-15	LAWRENCE HOLDINGS V JOHN SMITH	CIVIL	LT-012345-14	OPEN

☐ I am filing an **AMENDED NOTICE OF APPEAL**.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☒ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information** in the current case.
For attorney of record to add, remove or edit any attorney information to the case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.


☐ I am filing **EMERGENT APPLICATION** to the case.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

Edit Selected
Cancel

4. On List of Parties, click the edit button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com)	

5. On Update (Appellant/Respondent) scroll down to the attorney of record. If a previous attorney was substituted, scroll down to the second attorney. Use the + sign at the bottom right hand side of the box to open a new attorney field.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

Attorney name

Attorney Role (Req.) ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> L00000011	GLOUCESTER COUNTY PROSECUTOR (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500	KIRTI.TANK@JUDICIARY.STATE.NJ.US

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email


+
-

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

6. Click on the Staff change button. The firm name is prefilled, click Search.

☐ Search By Attorney Name
☐ Search By Firm Name
☒ **Staff change**, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name



Search

7. A popup of the firm members is displayed. Double Click on the attorney to be added.

Attorney Search			
Attorney Name	Firm Name	Good Stand	Firm Status
DANA R. ANTON	GLOUCESTER COUNTY PROSECUTOR	01	01
JOSEPH ANDREW BROOK	GLOUCESTER COUNTY PROSECUTOR	01	01
JACQUELINE ELAINE CABAN	GLOUCESTER COUNTY PROSECUTOR	01	01
LAURIE P CIMINO	GLOUCESTER COUNTY PROSECUTOR	01	01
MARGARET ANNE CIPPARRONE	GLOUCESTER COUNTY PROSECUTOR	01	01
PAUL D COLANGELO	GLOUCESTER COUNTY PROSECUTOR	01	01
AUDREY M CURWIN	GLOUCESTER COUNTY PROSECUTOR	01	01
MICHAEL SCOTT CURWIN	GLOUCESTER COUNTY PROSECUTOR	01	01
SEAN FRANCIS DALTON	GLOUCESTER COUNTY PROSECUTOR	01	01
JOSEPH H ENOS	GLOUCESTER COUNTY PROSECUTOR	01	01
KATHARINE LEIGH ERRICKSON	GLOUCESTER COUNTY PROSECUTOR	01	01
LLOYD DONALD HENDERSON	GLOUCESTER COUNTY PROSECUTOR	01	01
MICHELLE RESHA JENEY	GLOUCESTER COUNTY PROSECUTOR	01	01
VINCENT C MALFITTANO	GLOUCESTER COUNTY PROSECUTOR	01	01
JANIS R MELFI	GLOUCESTER COUNTY PROSECUTOR	01	01
KATHERINE A MIKA	GLOUCESTER COUNTY PROSECUTOR	01	01
JOSEPH M MORE	GLOUCESTER COUNTY PROSECUTOR	01	01

8. The attorney information is now entered. Click on the attorney role and update the attorney email or confirm that it is correct. Click continue. You can add another attorney within the firm by clicking the plus sign again if needed.

☐ Search By Attorney Name ☐ Search By Firm Name ☒ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name: GLOUCESTER COUNTY PROSECUTOR  Search

Attorney name: LAURIE P CIMINO **Attorney Role (Req.)**

FIRM ID	FIRM NAME	ADDRESS	EMAIL
<input checked="" type="radio"/> L00000011	GLOUCESTER COUNTY PROSECUTOR	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	<div>ARGUMENT ON THE BRIEF CO-COUNSEL DESIGNATED COUNSEL OF COUNSEL CONSOLIDATED ATTORNEY</div>

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email:


+ -

Click the + button to add another attorney (co-counsel, designated counsel) for this party.


Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.


9. On the List of Parties page the information is stored. Click continue through to the submit page to file your change.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R. ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) GLOUCESTER COUNTY PROSECUTOR - LAURIE P CIMINO (DESIGNATED COUNSEL)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (kirt.tank@judiciary.state.nj.us) 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 (bxsu@csiteh.com.cn) (wpw@test.com) PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (lpc@test.com)	

OPERATION:

Click  **EDIT** option to modify party/attorney information that you entered for cases in DRAFT status OR add a new attorney.

Click  **DELETE** option to delete party and associated attorney information that you entered for cases in DRAFT status.

10. You will click through several more pages to get to the submit page. Click all the certification boxes, type your submission password and click submit.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ **SUBMIT**

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER ALYSSA A AIELLO **BAR ID #** 054081991 **DATE FILED** 02/12/2016

EMAIL ADDRESS alyssa.aiello@opd.nj.gov,pd.appellate@opd.nj.gov

PLEASE ENTER YOUR SUBMISSION PASSWORD

Your filing is not considered submitted until payment is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)

11. The filing is not submitted until you see the transaction ID. The filing then automatically saves the stored information. The designated counsel will now have the case added to their case list.

MY CASE LIST FILE NEW CASE LOGOUT HELP

Casey V. ONE PARK PLACE You are currently logged in as JOOI LYNNE FERGUSON (016011990)

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ SUBMIT

Confirmation

Your case has been submitted for review and docketing on Oct 23 2013 11:57AM. Your transaction ID is E1006989-10232013.

To print a summary report, [click HERE](#).

You will receive a docketing notice once your case has been reviewed by the Clerk's office.

You can track the status of your case in the CASE LIST page.

[Return to Case List](#)

eDATA Communications

Receiving communications

1. Receipt of an eDATA communication comes through your email. You then need to enter the system and go to the case to review the communication.

An eDATA Communication was entered by court on the case below:

Case Title: **STATE OF NEW JERSEY V. J**
Docket #s: (Appeal &/or Trial Court) **A-005381-12**
Filing Party:
Case manager: **MARISSA M HUBER**
Phone number: **609-633-0811**

NOTICE HAS BEEN ELECTRONICALLY MAILED TO:

APPELLANT ATTORNEY NAME	APPELLANT ATTORNEY EMAIL
JODI LYNNE FERGUSON	poolappellate@opd.state.nj.us
MONIQUE D MOYSE	moniquemoyses@gmail.com

RESPONDENT ATTORNEY NAME	RESPONDENT ATTORNEY EMAIL
NICHOLAS D NORCIA	nnorcias@co.ocean.nj.us

You will need a valid user id to view and reply to the eDATA communication.

Login at <https://njcourts.judiciary.state.nj.us/web1/sso/home.do> to view and reply to the eDATA communication.

2. On the case list page click on the docket number link to open the Docket Information page to view the list of documents.

My Case List						
Below are your Cases with the most recent filings shown first. Ⓢ This symbol represents that a case or document is sealed.						
To add a document to an appeal, Click the button.						
To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.						
Filter case list to show <input type="checkbox"/> All <input checked="" type="checkbox"/> Cases, Filter By <input type="text"/> For <input type="text"/> <input type="button" value="Find"/>						
APPELLATE DOCKET	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION	
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-	OPEN		<input checked="" type="checkbox"/>
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-	OPEN		<input checked="" type="checkbox"/>
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-	OPEN		
A-004114-13	STATE OF NEW JERSEY V. R	CRIMINAL	14-	OPEN		<input checked="" type="checkbox"/>
A-003888-13	STATE OF NEW JERSEY V. S	CRIMINAL	12-	OPEN		<input checked="" type="checkbox"/>
A-003888-13	STATE OF NEW JERSEY V. D	CRIMINAL	12-	OPEN		<input checked="" type="checkbox"/>
A-000675-14	STATE OF NEW JERSEY V. M	CRIMINAL	12-	OPEN		
A-005702-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-	OPEN		
A-003352-14	STATE OF NEW JERSEY V. U	CRIMINAL	12-	OPEN		<input checked="" type="checkbox"/>
A-005557-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-	OPEN		
1 2 3 4 5 6 7 8 9 10 Next Last 10 Records/Page 1490 Records -- 11 -- 20 Displayed						

3. Review the communication.

Docket Information for A-000234-13 Case Team: TEAM 03 File Manager: NANCY CATERINA(609-633-2256)					
DATE POSTED	DATE SUBMITTED	FILING PARTY	SUBMISSION TYPE	DOCUMENTS	TRANSACTION ID
1/27/2014 10:21:13 AM	01/27/2014	Court	eDATA Communication	M-003676-13 is rejected and not being filed at this time. This is because the Notice of Motion does not state the relief being sought. Additionally, there is no supporting certification or brief for the motion. The motion supporting document that has been uploaded appears to be the beginning of a letter brief. Please contact Anita Toldo with our E-Filing Team for instructions on amending the motion.	N/A
1/27/2014 8:27:58 AM	01/27/2014	STATE OF NEW JERSEY - ESSEX COUNTY PROSECUTOR ANDREW ROBERT BURROUGHS (RESPONDENT)	Add document.	STATE V. STERLING, MOTION SUPPORTING DOCUMENT, LETTER BRIEF, PROOF OF SERVICE	E1006495-01272014
1/23/2014 11:51:49 AM	01/23/2014	STATE OF NEW JERSEY - ESSEX COUNTY PROSECUTOR DEBRA GRACE SIMMS (RESPONDENT)	Add Designated Attorney.		E1006441-01232014

Returning eDATA Communications

1. Once in the case list you can send eDATA communications in two ways.
 - a. On the case list page by clicking on the envelope:

The screenshot shows a table with the following columns: APPELLATE DOCKET #, CASE TITLE, CASE TYPE, TRIAL COURT DOCKET #, CASE STATUS, and OPERATION. The OPERATION column contains icons for EDIT, VIEW, PRINT, and COMMUNICATION (envelope icon). A blue arrow points from the COMMUNICATION icon in the first row to the text 'Click [envelope icon] COMMUNICATION option to send a note to the Court regarding this case.' in the instructions below the table.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-001021-14	STATE OF NEW JERSEY V. M	CRIMINAL	13-10-	OPEN	[envelope icon]
A-005005-13	STATE OF NEW JERSEY V. J	CRIMINAL	12-11-	OPEN	[envelope icon]
A-003386-14	STATE OF NEW JERSEY V. K	CRIMINAL	04-02-	OPEN	[envelope icon]
A-003610-14	STATE OF NEW JERSEY V. D	CRIMINAL	09-11-	OPEN	[envelope icon]
A-002948-14	STATE OF NEW JERSEY V. J	CRIMINAL	06-05-	OPEN	[envelope icon]
A-003917-14	STATE OF NEW JERSEY V. E	CRIMINAL	08-10-	OPEN	[envelope icon]
A-000267-14	STATE OF NEW JERSEY V. T	CRIMINAL	07-03-	OPEN	[envelope icon]
A-001993-14	STATE OF NEW JERSEY V. A	CRIMINAL	13-01-	OPEN	[envelope icon]
A-002903-14	STATE OF NEW JERSEY V. R	CRIMINAL	13-01-	OPEN	[envelope icon]
A-005071-13	STATE OF NEW JERSEY V. C	CRIMINAL	07-09-	OPEN	[envelope icon]

STATUS - The following status applies to your cases:

- DRAFT** Case has not been submitted to the courts. All associated party information and documents can be edited or deleted if necessary.
- SUBMITTED** Case has been submitted to the Clerk's office and waiting for review.
- ACCEPTED** Case is currently being processed by the Court.

OPERATION - You may perform the following functions:

- Click [edit icon] **EDIT** option to change case information and documents.
Note: Modifying a submitted case generates an AMENDED NOTICE OF APPEAL or AMENDED MOTION FOR LEAVE TO APPEAL.
- Click [view icon] **VIEW** option to review case information and documents.
- Click [print icon] **PRINT** option to generate a CASE SUMMARY report.
- Click [envelope icon] **COMMUNICATION** option to send a note to the Court regarding this case.

- b. On the case list page click on the docket number link to open the Docket Information page to view the list of documents.


The screenshot shows a table with the following columns: APPELLATE DOCKET #, CASE TITLE, CASE TYPE, TRIAL COURT DOCKET #, CASE STATUS, and OPERATION. The OPERATION column contains icons for EDIT, VIEW, PRINT, and COMMUNICATION (envelope icon). A blue arrow points from the docket number link 'A-003252-14' in the first row to the text 'To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.'

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-	OPEN	[envelope icon]
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-11-	OPEN	[envelope icon]
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-11-	OPEN	[envelope icon]
A-004114-13	STATE OF NEW JERSEY V. R	CRIMINAL	14-01-	OPEN	[envelope icon]
A-004114-13	STATE OF NEW JERSEY V. S	CRIMINAL	12-01-	OPEN	[envelope icon]
A-003888-13	STATE OF NEW JERSEY V. D	CRIMINAL	12-01-	OPEN	[envelope icon]
A-000675-14	STATE OF NEW JERSEY V. M	CRIMINAL	12-06-	OPEN	[envelope icon]
A-005702-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-04-	OPEN	[envelope icon]
A-003352-14	STATE OF NEW JERSEY V. L	CRIMINAL	12-04-	OPEN	[envelope icon]
A-005557-13	STATE OF NEW JERSEY V. D	CRIMINAL	13-01-	OPEN	[envelope icon]

- c. Read the communication from the court and then click the button eDATA COMMUNICATION at the bottom right hand side of the page.

1/28/2014 9:17:41 AM	01/28/2014	Court	eDATA Communication	Testing the edata communication return links, click the envelope to reply to this message and send your response.	N/A
1/21/2014 12:16:48 PM	01/21/2014	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Add document by designated filer.	AMENDED MOTION CERTIFICATION, PROOF OF SERVICE	E1004918-01212014
1/21/2014 12:14:39 PM	01/21/2014	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Add document by designated filer.	MOTION FOR STAY, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1004903-01212014
11/26/2013 12:08:40 PM	11/26/2013	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Add document by designated filer.	TRANS 1, TRANS 2, PROOF OF SERVICE	E1004707-11262013
11/21/2013 10:00:33 AM	11/21/2013	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Add document by designated filer.	BRIEF VOLUME 1, TRANS, PROOF OF SERVICE	E1004676-11212013
11/15/2013 2:55:47 PM	11/15/2013	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Add document by designated filer.	AMENDED TRF, PROOF OF SERVICE	E1004641-11152013
10/25/2013 4:19:40 PM		Court	Court Issued Document Sync Back	COURT INITIATED NOTICES	N/A
10/25/2013 4:18:51 PM	10/24/2013	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Case initiation.	NOTICE OF APPEAL, CASE INFORMATION STATEMENT, TRIAL COURT ORDER, TRANSCRIPTS REQUEST FORM, MOTION TO FILE AS WITHIN TIME, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1004555-10242013
10/25/2013 4:18:51 PM	10/24/2013	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	ACCEPTS submission		N/A

Return to Case List eDATA Communication

4. Once either the envelope  or the button **eDATA Communication** is selected, you will be given an eDATA Communication list if there is one. Click add new to reply.

[My Case List](#)
[File New Case](#)
[Logout](#)
[Help](#)

You are currently logged in as **HELEN C GODBY** (018191981)

eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	<div></div> <div></div>

Previous

ADD NEW

SEND TO COURT

5. Use the note area to add the text for your reply. Click Save or Save and Send.

Use the “Save and Send” feature, if you are certain that you do not need to edit your comment.

Use the “Save” button if you want to review the communication and send later. If you use “Save”, you are returned to the eDATA Communication list for review of your comment. Select your comment and Click Send to Court for your response to be submitted.

Add eDATA Communication Note

***Note** In reply to your communication, this will help with relaying information back and forth between us and case management.

6881 characters left

- You are returned to the eDATA Communication list for review of your comment. Select your comment and Click Send to Court for your response to be submitted.

[My Case List](#) | [File New Case](#) | [Logout](#) | [Help](#)
 You are currently logged in as **HELEN C GODBY** (018191981)

eDATA Communication List for A-000880-13

	Posted Date	Posted By	Note	Status	OPERATION
<input type="checkbox"/>	01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	
<input checked="" type="checkbox"/>	01/28/2014	Appellant Attorney: HELEN C GODBY	In reply to your communication, this will help with relaying information back and forth between us and case management.	NEW	<input type="button" value="Send"/> <input type="button" value="Delete"/>

- Once sent, a record will display that status.

[My Case List](#) | [File New Case](#) | [Logout](#) | [Help](#)
 You are currently logged in as **HELEN C GODBY** (018191981)

eDATA Communication List for A-000880-13

	Posted Date	Posted By	Note	Status	OPERATION
	01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	
	01/28/2014	Appellant Attorney: HELEN C GODBY	In reply to your communication, this will help with relaying information back and forth between us and case management.	SENT	

Attorneys associated with multiple firm/businesses address

If an attorney is associated to multiple firms, a list of the firms will display on the List of Parties page and a firm selection will be required in order to proceed with the filing.

Search By Attorney Name Search By Firm Name

First Name Last Name Search

Attorney name John Smith Attorney Role (Req.) ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000001	ABC Inc. (e)	123 Street, Town NJ 00000	111-111-1111	Test@test.com
<input checked="" type="radio"/> L00000001	Public Defender (e)	456 Avenue, Town NJ 00000	111-111-1111	Test@test.com

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Note: If the filing was submitted with the incorrect firm for the attorney, only the attorney with the multiple associations can make the correction in eDATA. The attorney will have to log into eDATA and from the Edit Case popup options, select "I am editing the firm address associated with this case."

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000000-15	ONE ONE V. TWO TWO	CIVIL	L-0000-15	OPEN

☐ I am filing a CROSS NOTICE OF APPEAL.
The system will generate a Cross Notice of Appeal once information is changed.

☐ I am adding DOCUMENTS.

☐ I am filing EMERGENT APPLICATION to the case.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☒ I am editing the FIRM ADDRESS associated with this case.

Edit Selected Cancel

On the next screen, select the firm that should be associated to the case.

GETTING STARTED CASE DATA PARTY/ATTORNEY

Change Firm Address

Please select the law firm associated with the current submission and click "Continue".

Party Information:

Party Name ONE ONE

This entity is an ORGANIZATION

Party Role PLAINTIFF

Party Designation RESPONDENT

Attorney Information:

Attorney name John Smith

Associated Firm(s):

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000001	FORSTER & ARBORE (e)	123 Street, Town NJ 00000	111-111-1111	Test@test.com
<input checked="" type="radio"/> L00000001	PUBLIC DEFENDER MORRIS (e)	456 Avenue, Town NJ 00000	111-111-1111	Test@test.com

Modifying Case Specific Email

To edit the case specific email originally entered, select "I want to update case specific email address in the current case." from the Edit Case popup options.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000000-15	ONE ONE V. TWO TWO	CIVIL	L-0000-15	OPEN

☐ I am filing a CROSS NOTICE OF APPEAL.
The system will generate a Cross Notice of Appeal once information is changed.

☐ I am adding DOCUMENTS.

☐ I am filing EMERGENT APPLICATION to the case.

☒ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☐ I am editing the FIRM ADDRESS associated with this case.

Edit Selected

Cancel